

LEISURE, ENVIRONMENT AND COMMUNITY COMMITTEE - 12 OCTOBER 2022

PART I - DELEGATED

7. LEISURE FACILITIES MANAGEMENT CONTRACT – SPORTS AND LEISURE MANAGEMENT (SLM) WORKPLAN (DCES)

1 Summary

- 1.1 The Council's leisure facilities management contractor, Sports and Leisure Management (SLM), will provide their annual presentation to Members to reflect back on the previous 12 months work and to outline their work programme for the coming year

2 Details

- 2.1 The Council's three leisure venues, William Penn Leisure Centre, South Oxhey Leisure Centre and Rickmansworth Golf Course are all managed by Sports and Leisure Management (SLM). The multi-use games area at the site of Sir James Altham, continues to be operated by SLM following the closure of the Sir James Altham swimming pool

- 2.1.1 The Council enjoys a good working relationship with Sports and Leisure Management (SLM) and regularly measures their performance against the specification through both formal meetings involving senior managers and day to day liaison between our dedicated contract officer and the venue managers

- 2.1.2 Sports and Leisure Management (SLM) contract started on 1 July 2018. This is the fourth presentation by SLM of the contract. SLM will present to committee annually to provide feedback on progress to date, outline their future proposals and respond to any questions from elected members

3 Options and Reasons for Recommendations

- 3.1 The recommendations in this report are within the Council's agreed policy and budgets
- 3.1.1 Officers monitor the Leisure facilities management contract with Sports and Leisure Management (SLM) in a variety of ways, including the Leisure industry quality standard known as QUEST and regular site monitoring

4 Policy/Budget Reference and Implications

- 4.1 The recommendations in this report are within the Council's agreed policy and budgets

5 Financial Implications

- 5.1 There are no financial implications

6 Legal Implications

- 6.1 There are no legal implications

7 Equal Opportunities Implications

7.1 Relevance Test

Has a relevance test been completed for Equality Impact?	No
Did the relevance test conclude a full impact assessment was required? The report is an annual presentation	No

7.2 Impact Assessment

There are no impact implications

8 Public Health, Customer Service Centre, Communications and Website Implications

8.1 Non specific.

9 Risk and Health & Safety Implications

9.1 The Council has agreed its risk management strategy which can be found on the website at <http://www.threerivers.gov.uk>. In addition, the risks of the proposals in the report have also been assessed against the Council's duties under Health and Safety legislation relating to employees, visitors and persons affected by our operations. The risk management implications of this report are detailed below.

9.2 The subject of this report is covered by the Leisure and Landscapes service plan(s). Any risks resulting from this report will be included in the risk register and, if necessary, managed within this/these plan(s).

Nature of Risk	Consequence	Suggested Control Measures	Response (tolerate, treat, terminate, transfer)	Risk Rating (combination of likelihood and impact)

9.3 The above risks are scored using the matrix below. The Council has determined its aversion to risk and is prepared to tolerate risks where the combination of impact and likelihood scores 6 or less.

Very Likely ↓ Likelihood	Low 4	High 8	Very High 12	Very High 16
	Low 3	Medium 6	High 9	Very High 12

	Low 2	Low 4	Medium 6	High 8
	Low 1	Low 2	Low 3	Low 4
	<p style="text-align: center;">Impact</p> <p>Low -----> Unacceptable</p>			

Impact Score

4 (Catastrophic)

3 (Critical)

2 (Significant)

1 (Marginal)

Likelihood Score

4 (Very Likely (≥80%))

3 (Likely (21-79%))

2 (Unlikely (6-20%))

1 (Remote (≤5%))

- 9.4 In the officers' opinion none of the new risks above, were they to come about, would seriously prejudice the achievement of the Strategic Plan and are therefore operational risks. The effectiveness of the management of operational risks is reviewed by the Audit Committee annually.

Description of the risk	Service Plan

The remainder are therefore operational risks. Progress against the treatment plans for strategic risks is reported to the Policy and Resources Committee quarterly. The effectiveness of all treatment plans are reviewed by the Audit Committee annually.

10 Recommendation

- 10.1 That the 12 month work plan presented by Sports and Leisure Management is noted
- 10.2 That the 12 month work plan presented by Sports and Leisure Management be made available as part of the minutes of the meeting.

Data Quality

Data sources:

Sports and Leisure Management

Data checked by:

Kelly Barnard, Leisure Contracts and Landscape Projects Officer

Data rating:

1	Poor	
2	Sufficient	X
3	High	

Background Papers - none