

## **RULE 6**

### **ORDER OF BUSINESS AT COUNCIL MEETINGS**

- (1) The order of business at every ordinary meeting shall be:-
  - (a) To choose a Member to preside if the Chair and Vice-Chair be absent.
  - (b) Apologies for absence.
  - (c) To confirm as a correct record the Minutes of the previous meeting of the Council which shall then be signed by the Member presiding at the meeting.
  - (d) Business required by statute to be dealt with before any other business.
  - (e) To deal with any other business specifically required by law.
  - (f) Recommendations of the Policy & Resources Committee (including budget-setting recommendations).
  - (g) To deal with any other recommendations.
  - (h) To receive any petitions (Rule 19).
  - (i) Questions from the public (Rule 16).
  - (j) Chair's announcements.
  - (k) Reports from the Leader of the Council and Lead Members and questions to each of the above (Rules 14 and 15)
  - (l) Reports from and questions to the Chairs of the Audit, Planning, Licensing and Regulatory Services Committees (Rule 14).
  - (m) To consider notices of motion (Rule 11).
  - (n) To deal with any other business specified in the Summons.
- (2) The order of business under Items (h) – (n) can be changed by the Chair or by a resolution passed on a motion (which need not be in writing) duly moved and seconded and put without discussion.