

APPENDIX

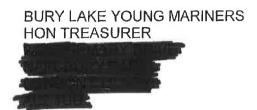
Three Rivers District Council

Revenues Shared Service Three Rivers House, Northway, Rickmansworth WD3 1RL

Telephone: 01923 776611 Payment Line: 0345 606 6465

Website: www.threerivers.gov.uk Email: nndr@threerivers.gov.uk

# **National Non-Domestic Rates**



Date: 26.03.2015

Dear Sir/Madam

Account ref:101001830, THE AQUADROME, WD3 7DH

We will be reviewing the Discretionary Rate Relief element of your business rates.

I am writing to you regarding your current award of Business Rates (NNDR)Discretionary Rate Relief. As is our normal practice, the Council will be reviewing everyone's entitlement to discretionary rate relief effective from 01/04/2016. The law requires me to give you 12 months notice of a possible change in your discretionary relief.

If you wish to continue receiving discretionary relief from 01/04/2016, you must submit a new application form no later than 31/12/2015. The application form and details of the Council's Discretionary Rate Relief policy will be available shortly and I will write to you again to invite you to make an application.

#### RECIPIENTS OF MANDATORY RELIEF

This review will not affect your entitlement to Mandatory Rate Relief if you are still a Community Amateur Sports Club (CASC) or a registered charity. However, if you are no longer a registered charity or CASC registered, you must inform the business rates team immediately so that your relief can be removed. If you fail to do so and this is subsequently discovered, you could be liable to a substantial fine.

### WHAT HAPPENS IF YOU DON'T REAPPLY?

Your current discretionary rate relief will end on 31/03/2016. However, if there are any changes in your circumstances before 31/03/2016 you must notify the bsuiness rates team as soon as possible.

If you have any questions or need assistance with your application, please do not hesitate to contact the team.

Yours faithfully Nick Smith Revenues Manager





#### **Three Rivers District Council**

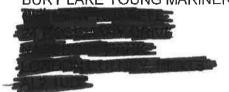
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Payment Line: 0345 606 6465

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## **National Non-Domestic Rates**

**BURY LAKE YOUNG MARINERS** 



Date: 26.03.2015

Dear Sir/Madam

Account ref:100628861, AQUADROME, HAREFIELD ROAD, WD3 7DH

We will be reviewing the Discretionary Rate Relief element of your business rates.

I am writing to you regarding your current award of Business Rates (NNDR)Discretionary Rate Relief. As is our normal practice, the Council will be reviewing everyone's entitlement to discretionary rate relief effective from 01/04/2016. The law requires me to give you 12 months notice of a possible change in your discretionary relief.

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Yours faithfully Nick Smith Revenues Manager

