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Minutes of the Meeting of **ANNUAL COUNCIL** held at Watersmeet, Rickmansworth on **Tuesday 25 May 2021** from 7.30pm to 9.25pm.

Present: Councillors Keith Martin (Chair) Martin Trevett (Vice-Chair to Item 3) Debbie Morris (Vice-Chair from item 4) Matthew Bedford, Ruth Clark, Joanna Clemens, David Coltman, Donna Duncan, Steve Drury, Alex Hayward, Stephen Giles-Medhurst, Paula Hiscocks, Lisa Hudson, Margaret Hofman, Tony Humphreys, Raj Khuroya, Joan King, Stephen King, Chris Lloyd, David Major, Shanti Maru, Alex Michaels, Sarah Nemes, Reena Ranger, David Raw, Paul Rainbow, Ciaran Reed, Roger Seabourne, Stephanie Singer, Dominic Sokalski, Jon Tankard, Kate Turner, and Phil Williams.

**CL01/21 ELECTION OF CHAIR OF THE COUNCIL**

The Chair had agreed to take this item as urgent business as the report had been published one day late due to Officers seeking agreement to the recommendation by all the four Group Leaders with point (h) of the scheme.

All 4 of them agreed had agreed that no points be deducted from the Labour Group who were entitled to take up the office of Chair of Council but that the Liberal Democrat Group who accepted the office of Chair of Council for 2021/22 had willingly agreed to do so subject to the deduction of 39 points from their cumulative total. Therefore the deduction of points would be as detailed in Paragraph 3.1 of the report.

Councillor Raj Khuroya moved, seconded by Councillor Roger Seabourne, that Councillor Keith Martin be elected Chair of the Council.

RESOLVED:

Councillor Keith Martin elected Chair of Council.

**CL02/21 CHAIR ELECT**

Councillor Keith Martin made and signed the Declaration of Acceptance of Office.

**COUNCILLOR KEITH MARTIN IN THE CHAIR**

**CL03/21 APPOINTMENT OF VICE-CHAIR OF THE COUNCIL**

Councillor Alex Hayward moved, seconded by Councillor Paula Hiscocks, that Councillor Debbie Morris be elected Vice-Chair of the Council.

RESOLVED:

Councillor Debbie Morris elected Vice-Chair of the Council.

**CL04/21 VICE-CHAIR ELECT**

Councillor Debbie Morris made and signed the declaration of Acceptance of office.

**CL05/21 PRESENTATION OF SCROLL OF OFFICE TO PAST CHAIR OF COUNCIL 2019/2020**

Councillor Paula Hiscocks received the scroll of office as Past Chair of Council in 2019/20.

**CL06/21 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Sara Bedford, Stephen Cox, Alison Scarth, Andrew Scarth, Alex Turner and Alison Wall.

**CL07/21 ELECTION RETURN**

The Returning Officer reported the results of the District Council Elections held in the District on 6 May 2021 and confirmed that all Councillors had signed the Declaration of Office.

**CL08/21 THREE RIVERS DISTRICT COUNCIL HEALTH AND SAFETY POLICY STATEMENT 2021/22**

With the consent of the Council, the Health and Safety Policy statement was signed by the Chair of the Council and the Chief Executive.

**CL09/21 CHORLEYWOOD NEIGHBOURHOOD PLAN**

Councillor Sarah Nelmes moved, seconded by Councillor Phil Williams, the recommendations as set out in the report.

On being put to the Council the motion was declared CARRIED by the Chair of the Council the voting being by general assent.

RESOLVED:

1. Council acknowledged the results of the referendum where 88.99% voted YES to the question 'Do you want Three Rivers District Council to use the Chorleywood Neighbourhood Plan for Chorleywood to help to decide planning applications in the neighbourhood area?'
2. That Council make the Chorleywood Neighbourhood Development Plan in accordance with Section 38A (4) (a) of the Planning and Compulsory Purchase Act 2004.

**CL10/21 RECOMMENDATIONS OF THE POLICY AND RESOURCES COMMITTEE 8 March 2021**

**Minute PR94/20 - ADOPTION OF LOCAL GOVERNMENT ASSOCIATION MODEL COUNCILLOR CODE OF CONDUCT 2020**

Councillor Sarah Nelmes moved the motion saying the new code appeared to be a better version of the previous code and that most of the existing Councillors had received training for the new Code.

Councillor Alex Hayward seconded the motion, saying the training showed that the code covers every area, was pleased that the register of gifts had remained unchanged at £25, and encouraged all Councillors to register any gifts they received from companies within this District.

On being put to Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

1. That the Council adopts the Local Government Association Model Councillor Code of Conduct 2020 with effect from this Annual meeting in May 2021.
2. Agreed that the limit for registering gifts and hospitality remain unchanged at £25.

3. That all Members should have attended one of the 3 training sessions on the Model LGA Councillor Code of Conduct which is essential training for all Members prior to adoption of the code.
4. That additional training be arranged after the 2021 elections on the Model Councillor Code of Conduct for any new Councillors and that they be required to attend in accordance with the provisions of the Code.

**Minute PR96/20 - CLIMATE EMERGENCY AND SUSTAINABILITY STRATEGY 2021-2026**

Councillor Phil Williams, seconded by Councillor Matthew Bedford, moved the recommendations.

Councillor Reena Ranger asked the Lead Member how the Climate Change Strategy and the Local Plan worked together, as it was disappointing that this strategy didn't mention the Local Plan. It would also be good if some timelines were included in the strategy. Councillor Ranger wished to congratulate residents on their help in ensuring the Council met its recycling targets.

Councillor Matthew Bedford said these points would be picked up when the item on the Local Plan was debated.

Councillor Paula Hiscocks asked the Lead Member to advise how much expense had been budgeted for, how we would be paying for this wonderful new strategy, and how many new grants we had applied for so far so it's not residents paying for all of this. The Lead Member, Councillor Williams, agreed to provide a written reply.

**Written response provided by the Lead Member for Environmental Services, Climate Change and Sustainability:**

At present we have an annual budget of £30,000 in the Community Partnerships Team to deliver initiatives and some elements of the Strategy. The Council are also seeking grant opportunities when possible to deliver the plan as well as drawing in match funding from partners. To date we have secured Green Homes Grant funding to retrofit approximately 250 homes in Three Rivers. A third fund will be available shortly for another 35 homes. We are preparing to bid for another round of funds in August for work in 2022. Our share of these grants is almost £1.5million. We have also applied for two other grant opportunities through the National Lottery and the Decarbonisation Fund with the Department for Business, Energy and Industrial Strategy (BEIS) which we have not been successful with yet, however is helping to prepare for future bids and the next round. The Strategy is being delivered across all services at the Council and a number of actions will be delivered in partnership with other organisation and with community groups.

On being put to Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

That the Climate Emergency and Sustainability Strategy is agreed for adoption.

**Minute PR98/20 - CORPORATE PLAN AND FINAL SERVICE PLANS 2021-2024**

Councillor Sarah Nelmes moved, seconded by Councillor Stephen Giles-Medhurst the recommendations.

On being put to Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

Agreed the current Corporate Framework Action Plan and objectives for the next two years with the amendments.

Agreed the service plans for 2021-24 (Legal, Committee, CSC, Corporate Services, Finance, Revenue and Benefits, Elections, Economic Development and Sustainability, Property Services)

**Minute PR99/20 - BUDGET MONITORING – MONTH 10 (January)**

Councillor Matthew Bedford, seconded by Councillor Sarah Nelmes moved, the recommendations within the report.

Councillor Paula Hiscock's said they were aware Three Rivers District Council had received sums of money from the Government for 'Reopening the High Street' as a 'Welcome Back' fund to increase the look and feel of the High Street. This wasn't evident in the report and could Ward Members be consulted in its spending.

Councillor Matthew Bedford said that this report was up to the end of January so the monies mentioned would be found in a future budget monitoring report.

Councillor Alex Hayward asked for an update on Jigsaw income.

**Written response provided by the Lead Member for Resources and Shared Services:**

For 2020/21 we received £9,911. For 2021/22 we have received £3,624 to date, however we invoice for the 11% turnover related element of rent quarterly in arrears so that is not yet due.

On being put to Council the motion was declared CARRIED by the Chair of Council the voting being 19 For, 0 Against and 14 Abstentions.

RESOLVED:

That the revenue and capital budget variations as shown in the table at paragraph 6.1 of the report (provided below) be approved and incorporated into the three-year medium-term financial plan.

<b>Variance</b>	<b>2020/21 £</b>	<b>2021/22 £</b>	<b>2022/23 £</b>	<b>2023/24 £</b>
<b>Revenue</b> - (Favourable) / Unfavourable	(148,868)	(100,000)	(100,000)	(100,000)
<b>Capital</b> - Increase / (Decrease)	1,714,175	839,230	0	0

**Minute PR103/20 - LOCAL PLAN SUB COMMITTEE RECOMMENDATIONS**

Councillor Alex Hayward declared a pecuniary interest in the recommendation and left the meeting during the consideration of this item.

Councillor Matthew Bedford moved the substantive recommendation, and an amendment to the recommendation as follows:

1. To amend the recommendations of the Local Plan Sub-Committee and Policy & Resources Committee as follows:
  - a. Omit the 'contingency' sites which are not required to achieve the target numbers;
  - b. Omit sites CFS21 & CFS26a which would cause particular harm to existing communities and residents' quality of life without providing compensating benefits to the community;

2. To work with local Residents' Associations, Parish Councils and others to continue to press the government for a reduction in the government's target for the number of homes to be built in Three Rivers and for additional powers to determine the mix and tenure of new homes in order to better meet the needs of local people;
3. To regularly inform all residents of the Council's proposals and progress.
4. That delegated authority be granted to the Head of Planning Policy & Projects and the Director of Community and Environmental Services in consultation with the Leader of the Council and Lead Member for Planning Policy to make the necessary changes required as a result of this motion before the documents are published for consultation.

Councillor Matthew Bedford stated that Three Rivers District Council was required to produce a Local Plan to provide a framework for the future physical development and infrastructure of the District, and that we are obliged to do this in line with guidance from national Government. Ministers had repeatedly made it clear that the Local Plan should be formed to our specific local needs and circumstances. Tensions and opposing objectives are faced as new homes are needed and both young and old need suitable properties; Key workers should not be made to commute for miles to work in the area. There was a realisation that development was needed, but also that the green spaces in the District are essential. The Local Plan was more than a list of sites and contained some important policies that will impact on the whole District, and sets out a vision for the area. The target for the District was calculated according the Government standard methods which had seen our numbers increase significantly, from 180 homes a year to over 600 homes a year, which was based on out of date information. The Government had the opportunity to work with more recent data but chose to use old information. There had been assurances that this was a starting point and not a target or a minimum, and the plan was set by us as a Council. The amendment recognised that if enough sites are allocated to meet the target we would cause serious harm to existing communities. This was the first time the Council was promising a total number of homes which was lower than the Government's standard calculation which may need to be justified to a Government Inspector. The list of sites is not fixed and will be reviewed in light of the results of the consultation. Every community in the District will be affected by this in some way so everything will be done to ensure people in the area know what is happening and how they can comment.

Councillor Sarah Nelmes seconded the substantive recommendation and the amendment.

Councillor Stephen King stated that they were very nervous with sending a Local Plan out to consultation that does not meet the Government's, admittedly outrageously high, housing targets. They asked if the administration had consulted with neighbouring authorities on the amendment, and how many other authorities will not meet their target.

#### **Written response provided after the meeting by the Lead Member for Infrastructure and Planning Policy**

The Council has approved our amendment to reject certain sites as housing allocations. By doing so, we have chosen not to accept the Government's 'standard method' for calculating future housing provision. While there is a need to provide for new homes in the District, we do not accept that this should be at the expense of the wellbeing and quality of life of existing residents.

Officers and Members will continue with the Duty to Co-operate meetings with neighbouring authorities as the process continues and this will include taking account of the results of the Regulation 18 consultation.

Watford and Dacorum have both consulted on local plan documents that seek to meet their housing targets; Hertsmere and St Albans are yet to publish their local plan documents so we are unable to determine whether or not they will be meeting their housing targets at this time.

Councillor Lisa Hudson asked if the decision to remove the two sites was made by elected Members or Officers, and if by Members who was involved?

Councillor Shanti Maru asked what was the criteria used to remove the two sites in Croxley Green and Abbots Langley?

Councillor Donna Duncan asked why the criteria used to take out the two sites was not used equally across significant Green Belt sites?

Councillor David Coltman asked if Council can be assured that there will be no more changes to sites under delegated powers and that residents will be consulted on all other sites?

Councillor Paula Hiscocks asked whether changes and increases to the Batchworth Golf Club and Maple Cross sites were made under delegated powers, and when was Chorleywood and Green Street removed from the Local Plan? Could a full schedule of amendments be provided?

Councillor Ciaran Reed asked why was the Local Plan published after the recent election, would the list of documentation released include the stage two Greenbelt assessment, and who will write and approve the contents of any leaflet?

Councillor David Raw was concerned that the library was included.

Councillor Reena Ranger said that the administration had failed to deliver on housing targets and now sites were being cherry picked, saying that a decision needed to be made so residents can have their say.

Councillor Reena Ranger proposed the following amendments:

No further delegated powers;

include a sustainability statement and a framework so residents can fairly measure each site, and one site against another, and to include a Green Belt review document so that classification for each site can be understood.

This amendment was seconded by Councillor Paula Hiscocks.

Councillor Phil Williams said that the library would remain, and if required housing would be built above it. Green Street was not in the Local Plan, and it was nearer 2,000 homes being built in Maple Cross, not 1500. Councillor Williams would be lobbying Councillor Matthew Bedford to reduce these numbers, noting Sarratt and Chorleywood North were barely touched in the Local Plan.

Councillor Stephen Giles-Medhurst said that one of the reasons the Local Plan was delayed was in order for a review of all the Green Belt sites to take place and to look at the impact, which was agreed by all members of the sub-committee. Leavsdon had changed dramatically over the last 25 years and sites in this plan are likely to be built on, which had to be accepted. 72% of Three Rivers is Green Belt so building solely on brownfield sites doesn't assist in getting near to the Government target. MPs had the opportunity to object to

the housing numbers which would have benefited nine out of the ten Authorities in Hertfordshire. In order to get this right MPs and residents need to be on board with these housing targets. The Council will consider the responses to the Regulation 18 consultation and take them on board. Councillor Giles-Medhurst welcomed hearing from the public, and hoped that all Members would try and persuade their MPs that the figures for Three Rivers were wrong, and some of these sites do not need to go forward as a result.

Councillor Sarah Nelmes formally seconded the substantive recommendation and the amendment to the recommendation saying the Local Plan looked to positively meet the figures set by the Government, taking into account the limitations of the sites available. The District requires good housing and more of it, and needed more than what can be built on brownfield sites and on town centre land. The Local Plan contained possible sites for development which would now be consulted on.

Councillor Matthew Bedford did not accept the amendment put forward by Councillor Reena Ranger stating that the stage two Green Belt assessment and sustainability assessment were shown within the original recommendation from the Policy and Resources Committee and that no changes had been made under delegated powers.

Councillor Matthew Bedford reiterated the documents requested would be included, and the library would be remaining in its location.

On being put to Council the amendment to the substantive recommendation was declared CARRIED by the Chair of Council the voting being 27 For, 0 Against and 5 Abstentions.

#### **Minute PR103/20 - LOCAL PLAN SUB COMMITTEE RECOMMENDATIONS**

With the amendment just passed by Council,

The recommendation from Policy and Resources Committee (Minute PR103/20) from the meeting on 8 March 2021 was declared CARRIED by the Chair of Council the voting being 27 For, 0 Against and 5 Abstentions

#### **RESOLVED:**

1. The Local Plan Regulation 18: Part 1: Preferred Policy Options document as set out in Appendix 1 of the P&R recommendation be approved subject to paragraphs 4, 4i and 4ii below for public consultation in accordance with the regulations and the Local Development Scheme;
2. The Local Plan Regulation 18: Part 2: Sites for Potential Allocation document as set out in Appendices 2 - 8 (appendix 6 for Annual Council) for public consultation in accordance with the regulations and the Local Development Scheme also be approved pursuant to paragraphs 4, 4i and 4ii below;
3. That delegated authority be granted to the Head of Planning Policy & Projects and the Director of Community and Environmental Services in consultation with the Lead Member for the Local Plan to make any minor changes that are required before the documents are published for consultation and before being published for Council to include checks on the overall totals to ensure there is no double counting.
4. Recommendations of the Local Plan Sub-Committee and Policy & Resources Committee at paragraphs i to ii are amended as follows:

- i. Omit the 'contingency' sites which are not required to achieve the target numbers;
  - ii. Omit sites CFS21 & CFS26a which would cause particular harm to existing communities and residents' quality of life without providing compensating benefits to the community;
5. The Council will work with local Residents' Associations, Parish Councils and others to continue to press the government for a reduction in the government's target for the number of homes to be built in Three Rivers and for additional powers to determine the mix and tenure of new homes in order to better meet the needs of local people;
  6. The Council will regularly inform all residents of its proposals and progress.
  7. That delegated authority is granted to the Head of Planning Policy & Projects and the Director of Community and Environmental Services in consultation with the Leader of the Council and Lead Member for Planning Policy to make the necessary changes required as a result of this amendment before the documents are published for consultation.

**CL11/21 RECOMMENDATIONS OF THE SERVICE COMMITTEES**

**LEC 53/20 SERVICE PLANNING 2021/24**

Councillor Sarah Nelmes moved, seconded by Stephen Giles-Medhurst the recommendations as set out below:

To agree the final service plans for 2021/2024 as follows:

Leisure and Landscape Service Plan, Community Partnerships Service Plan and Environmental Protection Service Plan.

**IHED 50/20 SERVICE PLANNING 2021/2024**

To agree the final service plans for 2021/2024 as follows:

Regulatory Services and Housing Services.

On being put to Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

That Minute LEC 53/20 Service Plans 2021/24 and Minute IHED 50/20 Service Plans 2021/2024 are approved.

**CL12/21 MINUTES**

The minutes of the meeting of the Council held on 23 February 2021 and the Minutes of the Extraordinary meeting of Council held on 17 March 2021 were agreed and were signed by the Chair of Council.

**CL13/21 CHAIR'S ANNOUNCEMENTS**

The Chair of Council announced they had attended a memorial service for the late Prince Phillip the day after HRH Prince Philips funeral and an attestation ceremony for new Police officers. The Chair stated that the Chair's charity for the year would be the Scouts.

The Chair of Council took items CL14/21, CL15/21, CL16/21, CL17/21, CL18/21, CL19/21, CL20/21, CL21/21, CL22/21, CL23/21 and CL24/21 as one block vote which was agreed by general assent by Council.

**CL14/21 APPOINTMENT OF THE LEADER OF THE COUNCIL**



Councillor Stephen Giles-Medhurst moved, duly seconded the appointment of Councillor Sarah Nelmes as Leader of the Council.

RESOLVED:

Councillor Sarah Nelmes appointed Leader of the Council.

**CL15/21 APPOINTMENT OF DEPUTY LEADER OF THE COUNCIL**

Councillor Sarah Nelmes moved, duly seconded the appointment of Councillor Stephen Giles-Medhurst as Deputy Leader of the Council.

RESOLVED:

Councillor Stephen Giles-Medhurst appointed Deputy Leader of the Council.

**CL16/21 LEAD MEMBER ROLE AMENDMENTS**

RESOLVED:

Agreed that the remit for the Lead Member for Environmental Services and Sustainability be amended to Lead Member for Environmental Services, Climate Change and Sustainability and that Article 7 of the Council Constitution be amended accordingly.

**CL17/21 AMENDMENT TO COUNCIL CONSTITUTION UNDER ARTICLE 6 PARAGRAPH 6.03 (ii)**

RESOLVED:

Agreed to delete existing Paragraph 6.03 (ii) of Article 6 and substitute with: "The Leader of the Council shall Chair this Committee. The Lead Member for Infrastructure and Planning Policy shall be the Lead Member for the Local Plan. All the Lead Members designated as such by Council are de facto Members of this Committee."

**CL18/21 APPOINTMENT OF LEAD MEMBERS**

RESOLVED:

Appointed the Lead Members for:

Resources and Shared Services (Policy and Resources) – Cllr Dominic Sokalski

Transport and Economic Development (Infrastructure, Housing and Economic Development) – Cllr Stephen Giles-Medhurst

Infrastructure and Planning Policy (Infrastructure, Housing and Economic Development) – Cllr Matthew Bedford

Housing (Infrastructure, Housing and Economic Development) – Cllr Andrew Scarth

Leisure (Leisure, Environment and Community) – Cllr Chris Lloyd

Environmental Services, Climate Change and Sustainability (Leisure, Environment and Community) – Cllr Phil Williams

Community Safety and Partnerships (Leisure, Environment and Community) – Cllr Roger Seabourne

The Chair of the two Service Committees will be split between the three Lead Members who will be preside at two meetings of the Service Committees each year with the other two acting as his/her Vice-Chair when not in the Chair.

In accordance with the Council Constitution these Members are appointed to the Policy and Resources Committee (see item 19a)

CL19/21

**APPOINTMENT OF POLICY AND RESOURCES, PLANNING, REGULATORY SERVICES, LICENSING, INFRASTRUCTURE, HOUSING AND ECONOMIC DEVELOPMENT, LEISURE, ENVIRONMENT AND COMMUNITY, AUDIT AND COUNCIL TAX SETTING COMMITTEES**

A Appointed to the Policy and Resources Committee

RESOLVED:

Appointed Members to serve on the Policy and Resources Committee in accordance with the Council Constitution to include the Leader of the Council and the 7 Lead Members as appointed in Item 18 above.

Liberal Democrats Members:

Councillor Sarah Nelmes (Chair of the Committee)

Resources and Shared Services (Vice-Chair of Policy and Resources Committee) – Cllr Dominic Sokalski

Transport and Economic Development (Infrastructure, Housing and Economic Development) – Cllr Stephen Giles-Medhurst

Infrastructure and Planning Policy (Infrastructure, Housing and Economic Development) – Cllr Matthew Bedford

Housing (Infrastructure, Housing and Economic Development) – Cllr Andrew Scarth

Leisure (Leisure, Environment and Community) – Cllr Chris Lloyd

Environmental Services, Climate Change and Sustainability (Leisure, Environment and Community) – Cllr Phil Williams

Community Safety and Partnerships (Leisure, Environment and Community) – Cllr Roger Seabourne

Conservative Group Members:

Councillors Alex Hayward, Paula Hiscocks, Debbie Morris and Reena Ranger

Labour Group Member: Councillor Stephen Cox

B To appoint Members to the Planning, Regulatory Services, Licensing, Infrastructure, Housing and Economic Development, Leisure, Environment and Community, Audit and Council Tax Setting Committees

RESOLVED:

Planning Committee - 11 Members

Liberal Democrats – 7 Members

Councillors Steve Drury, Raj Khiroya, Keith Martin, Sara Bedford, Ruth Clark, Alison Scarth and Chris Lloyd.

Conservative Group – 3 Members

Councillors Alex Hayward, Debbie Morris and David Raw

Labour Group – 1 Member

Councillor Stephen King

Regulatory Committee – 11 Members

Liberal Democrats – 6 Members

Councillors Raj Khuroya, Martin Trevett, Roger Seabourne, Paul Rainbow, Alex Turner and Kate Turner.

Conservative Group – 3 Members

Councillors Donna Duncan, David Coltman and Alison Wall

Labour Group – 1 Member

Councillor Stephen Cox

Independent Councillors Group – 1 Member

Councillor Joanna Clemens

Licensing Committee – 11 Members

Liberal Democrats - 6 Members

Councillors Raj Khuroya, Martin Trevett, Roger Seabourne, Paul Rainbow, Alex Turner and Kate Turner.

Conservative Group – 3 Members

Councillors Donna Duncan, David Coltman and Alison Wall

Labour Group – 1 Member

Councillor Stephen Cox

Independent Councillors Group – 1 Member

Councillor Joanna Clemens

Infrastructure, Housing and Economic Development Committee – 11 Members

Liberal Democrats – 6 Members

Councillors Stephen Giles-Medhurst, Andrew Scarth, Matthew Bedford, Tony Humphreys, Paul Rainbow and Stephanie Singer.

Conservative Group – 3 Members

Councillors Reena Ranger, Alex Hayward and Ciaran Reed.

Labour Group – 1 Member

Councillor Joan King

Independent Councillors Group – 1 Member

Councillor Joanna Clemens

Leisure, Environment and Community Committee – 11 Members

Liberal Democrats – 6 Members

Councillors Chris Lloyd, Phil Williams, Roger Seabourne, David Major, Alison Scarth and Jon Tankard.

Conservative Group – 3 Members

Councillors Paula Hiscocks, Debbie Morris and Lisa Hudson

Labour Group – 1 Member

Councillor Stephen King

Independent Councillors Group – 1 Member

Councillor Alex Michaels

Audit – 7 Members

Liberal Democrats – 4 Members

Councillors Margaret Hofman, Keith Martin, Ruth Clark and Tony Humphreys

Conservative Group – 3 Members

Councillors David Coltman and Alison Wall

Labour Group – 1 Member

Councillor Joan King

Council Tax Setting – 5 Members

Liberal Democrats – 3 Members

Councillors Sarah Nelmes, Dominic Sokalski and Matthew Bedford

Conservative Group – 2 Members

Councillors David Raw and Shanti Maru

C To appoint substitute Members

RESOLVED:

Agreed the appointment of all Members to act as substitutes on the Council Committees excluding the Licensing Committee.

Agreed the appointment of the following named substitutes for the Planning Committee:

Liberal Democrats:

Councillors Matthew Bedford, Stephen Giles-Medhurst, Margaret Hofman, Stephanie Singer, Martin Trevett, Kate Turner and Phil Williams

Conservative Group: Councillors Lisa Hudson, Reena Ranger and Ciaran Reed

Labour Group: Councillor Stephen Cox

**CL20/21 APPOINTMENT OF CHAIRS AND VICE-CHAIRS**

In accordance with Procedure Rule 29, to appoint the Chair and Vice-Chair of the Planning, Regulatory Services, Licensing, Audit and Council Tax Setting Committees.

<b>Committee</b>	<b>Chair</b>	<b>Vice Chair</b>
Planning	Councillor Steve Drury	Councillor Raj Khiroya
Licensing	Raj Khiroya	Martin Trevett
Regulatory Services	Raj Khiroya	Martin Trevett
Audit	Margaret Hofman	Keith Martin
Council Tax Setting	Dominic Sokalski	Sarah Nelmes

**CL21/21 STANDARDS REGIME**

Members' Panel to deal with Code of Conduct Complaints

To reconstitute this Panel to deal with Code of Conduct Complaints against District and Parish Councillors under the stages agreed at the Executive Committee on 2 April 2012 (Minute EX104/11). This Panel will also consider any necessary report by Investigatory and Disciplinary Committee. See item CL22/21 below.

The Panel will consist of Group Leaders (or their nominees).

RESOLVED:-

That the membership of the Panel be noted.

**CL22/21 APPOINTMENTS COMMITTEE**

RESOLVED:

That the Appointments Committee be reconstituted for the Local Government Year 2020/21 with Member appointments to be governed by the proportionality rules with the names of the Councillors to be notified to the Chief Executive before each meeting.

Liberal Democrats – 3 Members (the names to be notified to the Chief Executive before each meeting)

Conservative Group – 1 Member (the name to be notified to the Chief Executive before each meeting)

Labour Group – 1 Member (the name to be notified to the Chief Executive before each meeting)

**CL23/21 APPEALS COMMITTEE**

RESOLVED:

Established the Appeals Committee to hear any necessary Appeals in relation to Senior Staff Members should a dispute arise under the Terms of a JNC contract. Appointed 5 members to serve thereon as follows:

Liberal Democrats – 3 Members (the names to be notified to the Chief Executive before each meeting)

Conservative Group – Cllr Alex Hayward

Labour Group – Cllr Stephen Cox

**CL24/21 INVESTIGATORY AND DISCIPLINARY COMMITTEE**

RESOLVED:

Established the Investigatory and Disciplinary Committee to consider any report or complaint in relation to Senior Staff Members appointed under the terms of a JNC contract. Appointed 5 members to serve thereon as follows:

Liberal Democrats – 3 Members (the names to be notified to the Chief Executive before each meeting)

Conservative Group – Cllr Alex Hayward

Labour Group – Cllr Stephen Cox

**CL25/21 APPOINTMENT OF OTHER COUNCIL BODIES 2021/22**

Divisions took place where the number of nominations exceeded the number of vacancies, these cases being indicated by an asterisk as set out below:

Three Rivers Community Safety Partnership Board - 1(\*)

Councillor Roger Seabourne appointed

Local Strategic Partnership Board – 2 (\*)

Councillors Sara Bedford and Sarah Nelmes appointed

Community Safety Board (Police and Crime Commissioner) – 1 (\*)

Councillor Andrew Scarth appointed

Environmental Forum – Council agreed to increase the membership of the Forum to 10

Liberal Democrats – 5 - Councillors Jon Tankard (Chair) Chris Lloyd, Raj Khiroya, Alex Turner and Phil Williams

Conservative Group – 3 - Councillors Paula Hiscocks, Donna Duncan and Alison Wall

Labour Group – 1 - Councillor Stephen King

Independent Councillors Group – 1 - Councillor Alex Michaels

Environmental Forum Chair - 1

Liberal Democrats - Councillor Jon Tankard

Pensioners' Forum

Open to all Members to attend

Youth Council – 4 (one Member from each Group)

Liberal Democrats: Councillor Jon Tankard

Conservative Group: Councillor Ciaran Reed

Labour Group: Councillor Stephen Cox

Independent Councillors Group: Councillor Alex Michaels

Internal Complaints Panel – 5

Liberal Democrats – 3: Reserve Position (names to be notified to the Chief Executive before each meeting)

Conservative Group – 1: Councillors Donna Duncan

Labour Group - 1: Councillor Stephen Cox

Staff Employer Forum - 5

Liberal Democrats - 3: Councillors Sarah Nelmes and Dominic Sokalski (other name to be notified to the Chief Executive before each meeting)

Conservative Group – 1: Councillor Lisa Hudson

Labour Group – 1: Councillor Stephen Cox

South Oxhey Community Board (run/organised by Countryside/Home Group) – 3

Liberal Democrats: Councillor Alison Scarth

Conservative: Councillor Donna Duncan

Labour: Councillor Joan King

**CL26/21 LOCAL AREA FORUM CHAIR/VICE CHAIR 2021/22**

Divisions took place where the number of nominations exceeded the number of vacancies, these cases being indicated by an asterisk as set out below:

RESOLVED:

Area Forum	Chair	Vice-Chair
Chorleywood and Sarratt (*)	Martin Trevett	Raj Khiroya
Rickmansworth (*)	Sarah Nelmes	Tony Humphreys
Croxley Green	Steve Drury	Stephanie Singer
Abbots Langley	Matthew Bedford	Stephen Giles-Medhurst
Watford Rural nomination	Andrew Scarth	David Coltman (Chair only*)

**CL27/21 APPOINTMENTS TO OUTSIDE BODIES**

Divisions took place where the number of nominations exceeded the number of vacancies, these cases being indicated by an asterisk as set out below.

RESOLVED:

That the Council representatives to the Outside Bodies be as set out below for 2021/22:

East of England LGA	Councillor Sarah Nelmes
Chilterns Conservation Board (*)	Councillor Phil Williams
Denham Aerodrome Consultative Committee (*)	Councillor Raj Khiroya
Herts Waste Partnership	Councillor Phil Williams with substitute Member Councillor Jon Tankard
LGA General Assembly	Councillor Sarah Nelmes with substitute Member Councillor Stephen Giles-Medhurst
Hertfordshire Building Preservation Trust Ltd	Councillor Alison Wall
HCC Health Scrutiny Committee (*)	Councillor Alison Scarth
Three Rivers Museum Trust (*)	Councillor Stephanie Singer
Rickmansworth Golf Club (*)	Councillor Steve Drury
Moor Park Mansion Heritage Foundation Trust	Councillors Stephen King, Stephanie Singer and Alison Wall

New Agreement Traffic Management Act 2004 Adjudication Joint Committee (PATROLAJC)	Councillor Stephen Giles-Medhurst with Councillor Phil Williams as substitute Member
Abbots Langley Community Centre – Management Committee	Councillor David Major
Management Committee	Councillor David Major
Hertfordshire Police and Crime Scrutiny Panel (*)	Councillor Andrew Scarth with substitute Member Councillor Roger Seabourne
Family Support District Partnership (*)	Councillor Sara Bedford
Hertfordshire Armed Forces Covenant (*)	Councillor Jon Tankard
Herts Climate Change and Sustainability Partnership (*)	Councillor Phil Williams with substitute Member Councillor Jon Tankard
Herts Growth Board	Councillor Stephen Giles-Medhurst with substitute Member Councillor Sarah Nemes
Watford and Three Rivers Trust (observer rep)	Councillor Roger Seabourne

**CL28/21 PENSIONERS CHAMPION (\*)**

RESOLVED:

That Councillor Keith Martin be appointed the Pensioner Champion for 2021/22.

**CL29/21 YOUNG PERSONS' CHAMPION (\*)**

RESOLVED:

That Councillor Jon Tankard be appointed the Young Persons' Champion for 2021/22.

**CL30/21 MEMBER TRAINING CHAMPION (\*)**

RESOLVED:

That Councillor Sara Bedford be appointed the Member Training Champion for 2021/22.

**CL31/21 INDEPENDENT PANEL ON MEMBERS' ALLOWANCES**

RESOLVED:

Agreed by general assent to reconstitute the above Panel to review Members' allowances. By statute, all appointments must be external to the Council and recommended that the Chief Executive makes the appointments.



**CHAIR OF COUNCIL**