

LEISURE, ENVIRONMENT AND COMMUNITY COMMITTEE

WORK PROGRAMME

No.	Item to be considered	Date of Next Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
Leisure						
1.	Budget Monitoring Report – Period 10	10 March 2021	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
2.	Final Service Plans – Leisure and Landscapes	10 March 2021	To consider the final Service Plan for the Lead Member’s functions	Written Report	Head of Community Services	To recommend the Leisure and Landscapes Service Plans for 2021-24
6.	Leisure Management Contract Presentation	October 2021	Update on Leisure Management Contracts		Everyone Active & Leisure Contracts Officer	To note the presentation
7.	Watersmeet Presentation	24 November 2021	Update on Watersmeet Performance	Presentation	Watersmeet Venue Manager	To note the presentation and report.
8.	Budget Monitoring Report (Period 6)	24 November 2021	Present financial position	Written Report from Policy and Resources	Section Head Accountancy	To note action taken.
1.	Leisure Fees and Charges 2022/23	24 November 2021	To present the proposed fees and charges for 2021/22	Written Report	Leisure Contracts Officer	To recommend to P&R Committee

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3.	Draft Service Plans – Leisure and Landscapes and any growth bids	24 November 2021	To consider the draft Service Plan for the Lead Member's functions and any growth bids	Written Report	Head of Community Services	To note and comment on the Leisure and Landscapes draft Service Plan for 2021-24 and any growth bids.
5.	Sustainable Tree Resilience strategy	Tbc	Request for this to be added at 11/3/20 meeting		Principal Trees & Landscape Officer (not yet appointed)	No strategy until appointment of Principal Trees and Landscape Officer This Item will be presented at Policy and Resources Committee due to budget implications
Environmental Services & Sustainability						
1.	Climate Change Strategy and Action Plan	January 2021 (to be confirmed)	To support the development of the climate change strategy and action plan.	Written report	Community Partnerships	To consider the recommendations
2.	Final Service Plan – Environmental Services	10 March 2021	To consider the final Service Plan for the Lead Member's functions	Written Report	Head of Community Services	To recommend the Service plan for 2021-24
3.	Budget Monitoring Report – Period 10	10 March 2021	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken

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4.	Budget Monitoring Report	24 November 2021	Present financial position	Written report from P&R Committee	Section Head Accountancy	To note action taken.
5.	Draft Service Plan – Environmental Services and any growth bids	24 November 2021	To consider the draft Service Plan for the Lead Member's functions and any growth bids	Written Report	Head of Community Services	To note and comment on the draft Service Plan for 2021-24
6.	Environmental Services Fees and Charges 2022/23	24 November 2021	To receive the fees and charges for the review of Environmental Services to include: Garden Waste, Trade Waste and Clinical Waste	Written report	Waste and Environment Manager/Environmental Strategy Manager	To recommend to P&R Committee
7.	Animal Activities Fees and Charges 2021/22	24 November 2021	To receive the fees and charges review for the services and animal activities	Written report	Animal Welfare & Licensing Inspector	To make recommendations to the Council for the budget.
Community Safety and Partnerships						
1.	Budget Monitoring Report – Period 10	10 March 2021	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken

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2.	Final Service Plans – Community Partnerships Regulatory Services (food and licensing only)	10 March 2021	To consider the final Service Plans for the Lead Member’s functions	Written Report	Head of Community Partnerships Head of Regulatory Services	To recommend the Environmental Services and Community Partnerships Service Plan for 2021-24
3.	Anti-Social Behaviour	Date to be agreed	To receive a report	Written report	Acting Head of Community Partnerships	To receive any recommendations.
4.	Budget Monitoring Report	24 November 2021	Present financial position	Written report from P&R Committee	Section Head Accountancy	To note action taken.
5.	Draft Service Plans – Community Partnerships Regulatory Services	24 November 2021	To consider the draft Service Plan for the Lead Member’s functions and any growth bids	Written Report	Head of Community Partnerships Head of Regulatory Services	To note and comment on the Environmental Services draft Service Plan for 2021-24 and any growth bids.

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6.	Regulatory Fees and Charges for 2021/22	24 November 2021	For information and for audit trail	Written Report (includes fees and charges under the Deregulation Act 2015)	Commercial Standards Manager Head of Regulatory Service Management	To recommend the fees and charges to Council as part of the budget setting process
7.	Citizen's Advice Service in Three Rivers Annual Report 2020/21	Citizen's Advice November 2021	For information	Presentation	CASTR	
8.	Service Level Agreements Review (every three years)	Citizens Advice - November 2022	For Information	Written Report	Head of Community Partnerships	