

**POLICY AND RESOURCES COMMITTEE
WORK PROGRAMME**

No.	Item to be considered	Link to Strategic Plan	Date of Next Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
1.	Performance Report		Reported via MIB	Performance report update	Written Report	Performance and Projects Manager	Report to note, this will be reported via the Members' Information Bulletin
2.	Property Investment and Asset Management Strategy		15 June 2020	To consider a report on the asset strategy	Written Report	Property Services and Finance	To consider any recommendations
3.	Member Training		15 June 2020	To receive a report	Written report	Principal Committee Manager	To consider any recommendations
4.	Appoint to the Sub-Committees of P&R		15 June 2020	To receive a report	Written Report	Principal Committee Manager	To consider the recommendations
5.	Budget Outturn report 2019/20		15 June 2020	To receive a report	Written Report	Head of Finance	To consider the recommendations
6.	Draft Corporate Framework and Financial planning 2021-2024		7 September 2020	To receive a report	Written Report	Director of Finance/Head of Community Partnerships	To receive a report

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7.	Budget Monitoring Report		7 September 2020	To monitor the budgetary situation for services		Director of Finance/Head of Finance	To consider the report and make any recommendations to Council
8.	Calendar of meetings 2022/23		7 September 2020	To receive a report	Written report	Principal Committee Manager	To recommend the calendar to Council
9.	Review of Strategic Risks		2 November 2020	To receive a report	Written Report	Emergency Planning and Risks Manager	To consider the recommendations
10.	Draft Corporate Framework, Draft Service Plans and Growth Bids 2021-2024		7 December 2020	To receive a report	Written Report	Director of Finance/Head of Community Partnerships	To receive a report
11.	Business Rate Pooling 2021/22		7 December 2020	To seek approval to enter into a business rates pool with Hertfordshire County Council (HCC) and a number of other districts within the County for 2020/21.	Written Report	DoF	To recommend to Council.
12.	Financial Planning 2021-2024 to include Fees and charges		25 January 2021	To receive a report	Written Report	DoF and Service Heads	To recommend the budget to Council

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13.	Final Service Plans 2021-2024		8 March 2021	To consider service plans for the heads of service that report to the committee	Written Report	Heads of Service who report to Committee	Recommend the service plans for approval following approval of the budget by Council.
14.	Budget Monitoring Report – Period 10		8 March 2021	To monitor the budgetary situation for services		Director of Finance/Head of Finance	To consider the report and make any recommendations to Council
15.	Community Infrastructure Levy (CIL) once the Government have reviewed CIL		Future meeting	To receive a report	Written report	DCES	To consider any recommendations