

**LEISURE, ENVIRONMENT AND COMMUNITY COMMITTEE  
WORK PROGRAMME**

<b>No.</b>	<b>Item to be considered</b>	<b>Date of Next Meeting</b>	<b>Purpose of the Report</b>	<b>How the work will be done</b>	<b>Responsible Officer</b>	<b>Outcome Expected</b>
<b>Leisure</b>						
1.	Watersmeet Presentation	19 August 2020	Update on Watersmeet Performance	Written Report and Presentation	Watersmeet Venue Manager	To note the presentation and report.
2.	Leisure Management Contract Presentation	19 August 2020	Update on Leisure Management Contracts		Everyone Active & Leisure Contracts Officer	To note the presentation
3.	Budget Monitoring Report	7 October 2020	Present financial position	Written report from P&R Committee	Section Head Accountancy	To note action taken.
4.	Budget Monitoring	25 November 2020	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
4.	Leisure Fees and Charges 2021/22	25 November 2020	To present the proposed fees and charges for 2021/22	Written Report	Leisure Contracts Officer	To recommend to P&R Committee

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5.	Draft Service Plans – Leisure and Landscapes and any growth bids	25 November 2020	To consider the draft Service Plan for the Lead Member's functions and any growth bids	Written Report	Head of Community Services	To note and comment on the Leisure and Landscapes draft Service Plan for 2021-24 and any growth bids.
6.	Budget Monitoring Report – Period 10	10 March 2021	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
7.	Final Service Plans – Leisure and Landscapes	10 March 2021	To consider the final Service Plan for the Lead Member's functions	Written Report	Head of Community Services	To recommend the Leisure and Landscapes Service Plans for 2021-24
<b>Environmental Services &amp; Sustainability</b>						
1.	Animal Activities Fees and Charges 2021/22	19 August 2020	To receive the fees and charges review for the services and animal activities	Written report	Animal Welfare & Licensing Inspector	To make recommendations to the Council for the budget.
2.	Climate Change Strategy and Action Plan	19 August 2020	To support the development of the climate change strategy and action plan.	Written report	Community Partnerships	To consider the recommendations

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3.	Budget Monitoring Report	7 October 2020	Present financial position	Written report from P&R Committee	Section Head Accountancy	To note action taken.
4.	Draft Service Plan – Environmental Services and any growth bids	25 November 2020	To consider the draft Service Plan for the Lead Member's functions and any growth bids	Written Report	Head of Community Services	To note and comment on the draft Service Plan for 2021-24
5.	Budget Monitoring	25 November 2020	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
6.	Environmental Services Fees and Charges 2021/22	25 November 2020	To receive the fees and charges for the review of Environmental Services to include: Garden Waste, Trade Waste and Clinical Waste	Written report	Waste and Environment Manager/Environmental Strategy Manager	To recommend to P&R Committee
7.	Final Service Plan – Environmental Services	10 March 2021	To consider the final Service Plan for the Lead Member's functions	Written Report	Head of Community Services	To recommend the Service plan for 2021-24
8.	Budget Monitoring Report – Period 10	10 March 2021	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
<b>Community Safety and Partnerships</b>						

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1.	Budget Monitoring Report	7 October 2020	Present financial position	Written report from P&R Committee	Section Head Accountancy	To note action taken.
2.	Draft Service Plans – Community Partnerships  Regulatory Services	25 November 2020	To consider the draft Service Plan for the Lead Member's functions and any growth bids	Written Report	Head of Community Partnerships  Head of Regulatory Services	To note and comment on the Environmental Services draft Service Plan for 2021-24 and any growth bids.
3.	Budget Monitoring	25 November 2020	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
4.	Regulatory Fees and Charges for 2021/22	25 November 2020	For information and for audit trail	Written Report (includes fees and charges under the Deregulation Act 2015)	Commercial Standards Manager  Head of Regulatory Service Management	To recommend the fees and charges to Council as part of the budget setting process
5.	Service Level Agreements Review (every three years)	Citizens Advice - 25 November 2020	For Information	Written Report	Head of Community Partnerships	

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6.	Budget Monitoring Report – Period 10	11 March 2020	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
7.	Final Service Plans – Community Partnerships Regulatory Services (food and licensing only)	10 March 2021	To consider the final Service Plans for the Lead Member's functions	Written Report	Head of Community Partnerships Head of Regulatory Services	To recommend the Environmental Services and Community Partnerships Service Plan for 2021-24