

ANNUAL COUNCIL – 25 MAY 2021

27. APPOINTMENT TO OUTSIDE BODIES

1 Summary

1.1 To agree the appointments to the outside bodies as listed in Appendix 1.

2 Detail

2.1 The following outside bodies have disbanded or merged with another outside body and appointments are therefore not required:

Local Government Association Urban Commission, Croxley Road Safety Group, Local Government Association Rural Commission, Clinical Commissioning Group for the West of the County, Green Deal Together, USEA and Thrive Homes (Minute CL74/14 – 24 February 2015 refers).

2.2 Appointments to the Hertfordshire Rural Forum are made by the Hertfordshire Leaders Group therefore no appointments required.

2.3 At the Council meeting on 24 February 2009 (Minute No CL64/08), Council voted to withdraw from the Membership of the Colne Valley Partnership from April 2010.

2.4 Appointments are not required this year for the following outside bodies:

- Eastbury Farm JMI School Governing Body
- Maple Cross JMI School Governing Body
- Rickmansworth Park JMI School Governing Body
- St Peters JMI School Governing Body
- Shepherds JMI School Governing Body
- CPRE (Campaign to Protect Rural England) Hertfordshire
- Woodlands YMCA Consultative Group
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2.5 We have been advised that the Herts Sustainability Forum has disbanded and has been replaced with the Herts Climate Change and Sustainability Partnership (HCCSP).

3 Options/Reasons for Recommendation

3.1 Council is asked to consider whether it still wishes to appoint representative(s) to the bodies listed in Appendix 1.

4 Recommendation

4.1 That Council agrees the appointments to the outside bodies as listed in Appendix 1.

Report prepared by: Sarah Haythorpe, Principal Committee Manager

Background Papers

Past Annual Council papers

Appendices/Attachments

Appendix 1 – Outside Bodies appointments to be made

Data checked by: Sherrie Ralton, Committee Manager and Mike Simpson, Committee and Web Officer

**APPENDIX 1
THREE RIVERS DISTRICT COUNCIL**

APPOINTMENT OF DISTRICT COUNCIL REPRESENTATIVES TO OUTSIDE BODIES

No	Organisation	Current role holder	Notes
1.	East of England Local Government Association	Cllr Sarah Nelmes Sub: Cllr S Giles-Medhurst	<p>The East of England Local Government Association is a politically-led, cross-party organisation which works on behalf of the 50 Local Councils in the East of England to harness their collective strength to shape and serve their communities and localities. It is a voluntary body funded by subscription.</p> <p>The full assembly of the Leaders meets twice a year. This is a forum for discussion on common issues, but importantly provides a platform for all leaders to meet and hear from Ministers and other policy makers on key issues. The representative should be the Leader of the Council.</p>
2.	Chilterns Conservation Board	Councillor Phil Williams	<p>The Board, set up by Parliament, gives the Council the right to appoint 1 Board Member. The appointed Member is not appointed as a Three Rivers District Council representative but acts independently and is paid an allowance and travel expenses by the Board. There are 3 meetings each year. Three Rivers District Council currently appoints its representative for one year but it is at the Council's discretion how long that appointment is for. The representative has to be a serving Councillor. On an annual basis, at the annual general meeting, members can seek election to two formal sub committees. The Board's Executive Committee and Planning Committee meet 3 times a year.</p>
3.	Denham Aerodrome Consultative Committee	Councillor Raj Khuroya	<p>The Committee meets four times a year usually on the second Wednesday in March, June and September and the first Wednesday in December although it is understood the June meeting this year will be deferred to September. Denham Aerodrome provides facilities for consultation with local interests. Flight paths for aircraft going to and from Denham pass over parts of the Three Rivers District and it is useful to have a representative at the Committee meetings, preferably an Elected Member.</p> <p>The membership of the Denham Aerodrome Consultative Committee includes representatives from district councils, town and parish councils, and representatives of aerodrome users and the airport operator. They believe that local authority members have an important representational role, and also membership should enable local authorities to better consider how the airport features in local authority plans and policies through the knowledge gained by being on the committee. We consider that membership of the consultative committee by councillors has led to a better understanding of problems and issues.</p>

No	Organisation	Current role holder	Notes
4.	Herts Waste Partnership	Cllr Phil Williams Sub: Cllr Giles-Medhurst	Each partner will appoint one elected Member and one substitute elected Member to serve on the Partnership (called Partnership Members). Whilst appointments will be reviewed annually strong consistency of membership is encouraged. The Lead Member appointed by each Partner will be the Member of that Council with Lead Member/Portfolio Holder/Committee Chair responsibility for Waste issues (as appropriate to each Partner's political structure).
5.	Local Government Association General Assembly	Cllr Sarah Nelmes Sub: Cllr Chris Lloyd	The Local Government Association (LGA) General Assembly meets once a year. It is a key element of the LGA's member structure. Officers can attend meetings in the capacity of observers. Member authorities are formally invited to appoint their representatives to serve on the LGA General Assembly from 6 July 2021 through to 5 July 2022.
6.	Hertfordshire Building Preservation Trust Ltd	Councillor Jon Tankard	<p>The Trust has asked the Council to appoint an Elected Member. The Member appointed should be interested in the built environment and be familiar with the buildings at risk in the area. Details on the Trust are available from their website at www.hertfordshirebpt.org</p> <p>Some Councils elect for one year and others two or three years. We require an appointment of a Councillor from the local authorities as set out in the Articles of Association 1963. The elected member is invited to the twice yearly Company meetings in March and September.</p> <p>The AGM is held in November. The elected members have to sole voting rights to elect Trust Directors and approve the annual accounts. There are no changes to the terms and duties.</p> <p>The next meeting will be held on Tuesday 21 September at 11.15 am at Hertford Castle (conditions permitting).</p> <p>The Annual General Meeting will be held on Thursday 11 November 6.30pm at Place House Ware.</p>

7.	Herts County Council (HCC) Health Scrutiny Committee and standing substitute member	Cllr Alison Scarth	<p>The meetings normally take place at County Hall at 10am In addition, Members may be required to attend site visits as agreed by the Committee and have the opportunity of sitting on various Topic Groups.</p> <p>The representative should be a member of a scrutiny committee and NOT a member of the Executive/Lead Member.</p> <p>There are normally eight Health Scrutiny Committee meetings per municipal year. These are normally held between 10-1pm on a weekday, with the exception of the Annual Quality Scrutiny in May which is an all-day event. Additional meetings are sometimes called where the Chair decrees that there is an urgent matter of business that requires discussion before the next formal meeting date. As much notice as practicable will be given regarding these.</p> <p>In order to undertake an effective scrutiny process, Members are expected to attend <u>all</u> scheduled meetings. If due to mitigating circumstances attendance at a meeting is not possible, Members are expected to nominate an appropriate substitute Member to attend in their absence. The substitute Member is also expected to meet the above outlined eligibility criteria and notification of their attendance must be formally provided in advance. Your council may, at the time of nominating a representative, wish to nominate a 'standing sub', who also meets the eligibility criteria.</p> <p>The representative must meet/continue to meet the following eligibility criteria:</p> <ul style="list-style-type: none"> . They are <i>not</i> a member of the District/Borough Council Member Executive; . They are a member of one of your District/Borough Council scrutiny committees . They are <i>not</i> a staff member of Hertfordshire County Council; . They are <i>not</i> a staff member or board member of any Hertfordshire Health Trust. <p>Dates for 2021/22 meetings will be notified in due course.</p>
8.	Three Rivers Museum Trust	Cllr Stephanie Singer	<p>The Trust would welcome the appointment of an Elected Member who will act as a bridge between the Council and the Museum. Meetings are held as necessary, normally three or four times a year, and the Annual General Meeting is usually held in mid/late April</p>
9.	Rickmansworth Golf Club	Cllr Steve Drury	<p>An Elected Member representative to be appointed as a contact only (no need to attend meetings). The Committee's view is that should anything arise where they need help or advice from the Council, it would be useful to have a point of contact.</p>
10.	Moor Park Mansion Heritage Foundation Trust	Cllrs Stephen King, Debbie Morris, Stephanie Singer	<p>The Trust has requested the appointment of three Trustees who should be Elected Members. The role of the Trust is to safeguard the chattels of the mansion which include artwork, precious sculptures and historical objects. There are two meetings held each year. The next meeting is due to be held in July and will either be held by zoom or at the mansion if allowed.</p>

11.	PATROL (Parking and Traffic Regulations outside London) Adjudication Joint Committee	Cllr Stephen Giles- Medhurst Sub: Cllr Phil Williams	<p>PATROL Adjudication Joint Committee requires one representative with voting rights to be appointed from Three Rivers District Council. Meetings take place annually. A briefing note with further information is available to the appointed Members. There is a statutory requirement for all local authorities undertaking civil parking enforcement to make provision for independent adjudication, and this is delivered through the Traffic Penalty Tribunal.</p> <p>In order to execute this statutory requirement, the PATROL Adjudication Joint Committee Agreement to which your authority is party, requires nomination of a Councillor to the Joint Committee, even if that Councillor is unable to attend meetings.</p> <p>The nominated Councillor will be a committee member with voting rights. There are no specific requirements however the Councillor will generally have an involvement in transport/environmental matters. They don't need to be a portfolio holder or committee chair.</p>
12.	Abbots Langley Community Centre – Management Committee	Councillor David Major	<p>Representative to be an Elected Member. The Community Centre's management committee have been meeting virtually during the pandemic. All committee members were updated by email about the format for each meeting. They will not resume the holding of committee meetings at the Community Centre until it is safe for members to meet there and any resumption will be in line with government instructions.</p>
13.	Hertfordshire Police and Crime Scrutiny Panel	Cllr Andrew Scarth Sub: Cllr Phil Williams	<p>The purpose of the Panel is to scrutinise the decisions of the Hertfordshire Police and Crime Commissioner. The Panel meets at least 4 times per year. Special meetings are held when a key appointment is notified to the Panel. Meetings take place at Council Offices around the County on rotation. <i>During the current coronavirus pandemic and social distancing requirements, arrangements are being considered for remote meetings of the Panel to be held.</i> Occasionally there will be meetings for training purposes and small groups of members who volunteer will also meet for specific purposes related to the Panel's work.</p>
14.	South Quadrant Advisory Board (formerly Leavesden and the Langleys Children's Centre Group)	Cllr Sara Bedford NB Board discontinued – replaced by Family Support District Partnership. Elected member sought.	<p>Due to the growing success of the Family Support District Partnership meetings, it has been agreed HCC and the Family Centre Service Providers discontinue the Quadrant Advisory Board meeting and focus on further developing the District Partnership meetings. They would very much appreciate support from an elected Member from The Rivers District Council at the Watford and Three Rivers Partnership Meetings. The next meeting is being held virtually in June.</p>
15.	Hertfordshire Armed Forces Covenant	Councillor Jon Tankard	<p>The Covenant is a commitment from public and private organisations in the County to support the active and retired Armed Forces community living and working in Hertfordshire. This includes raising the profile of the Armed Forces in Hertfordshire and to celebrate and honour the commitment and sacrifices that they have made, helping with access to local services and offering advice and assistance to ensure a smooth transition into civilian life.</p>

16.	Herts Climate Change and Sustainability Partnership	Councillor Phil Williams	Three Rivers is an active member of HCCSP at both officer and member level and require us to appoint an elected Member to the Partnership.
17.	Herts Growth Board	Councillor Stephen Giles-Medhurst Substitute Member -	To appoint a Member to the Herts Growth Board for 2021/22 and a substitute Member. The report to Council in October 2020 provides back ground information to the role.
18.	Watford and Three Rivers Trust	No appointee at present	To appoint an observer representative