

AUDIT COMMITTEE – 24 MARCH 2020

PART I – DELEGATED

12. COMMITTEE'S WORK PROGRAMME (DoF)

1 Summary

1.1 To review and make necessary changes to the Audit Committee's Work Programme.

2. Details

2.1 The work programme is presented at each meeting of the Committee to enable any changes to be made and to provide Members with updated information on future meetings. The programme of reports scheduled to be presented to this Committee in financial year and 2019/20 are shown below (*Italics denotes Standing Items*):

Date	Reports	Officer Responsible
	<u>Financial Year 2019/20 and 2020 /21</u>	
7 July 2020	<ul style="list-style-type: none"> ▪ SIAS Annual Assurance Statement & Internal Audit Annual Report 2019/20 ▪ SIAS Board Annual Report ▪ Treasury Management Annual Report 2019/20 ▪ <i>Internal Audit Progress Report</i> ▪ Preliminary Look at the Accounts ▪ Annual Governance Statement Progress ▪ <i>Financial and Budgetary Risks</i> ▪ <i>Committee's Work Programme</i> 	Client Audit Manager Client Audit Manager Head of Finance Client Audit Manager Head of Finance Client Audit Manager Head of Finance Committee Team
28 July 2020	<ul style="list-style-type: none"> ▪ External Auditors Report and Approval of the 2019/20 Statement of Accounts And Annual Governance Statement 2019/20 	Ernst & Young Head of Finance Committee Team
24 September 2020	<ul style="list-style-type: none"> ▪ External Annual Audit Letter ▪ Risk Management Strategy ▪ Annual Review of Risk Management Arrangements ▪ <i>Internal Audit Progress Report</i> ▪ <i>Financial and Budgetary Risks</i> ▪ <i>Committee's Work Programme</i> 	External Auditors }Emergency Planning }& Risk Manager Client Audit Manager Head of Finance Committee Team
1 December 2020	<ul style="list-style-type: none"> ▪ Treasury Management Mid-Year Report 2020/21 ▪ Draft Treasury Management Strategy 2021/22 	Head of Finance Head of Finance

	<ul style="list-style-type: none"> ▪ <i>Internal Audit Progress Report</i> ▪ <i>Financial and Budgetary Risks</i> ▪ <i>Committee's Work Programme</i> 	Client Audit Manager Head of Finance Committee Manager
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2.2 The annual statement accounts for the financial year 2019/20 are to be produced and signed by the Council's Chief Financial Officer by 31 May. The audited accounts need to be agreed and signed by Committee by 31 July each year.

3 Options/Reasons for Recommendation

3.1 The recommendation allows the Committee to determine its work programme.

4 Policy/Budget Implications

4.1 The recommendations in this report are within the Council's agreed policy and budgets.

5 Financial, Legal, Equal Opportunities, Staffing, Environmental, Community Safety, Customer Services Centre, Website and Risk Management Implications

5.1 None specific.

6 Recommendation

6.1 That the Committee consider and makes necessary changes to its Work Programme.

Background Papers

Reports and minutes – Audit Committee

Report prepared by: Nigel Pollard – Interim Head of Finance