AUDIT COMMITTEE – 5 DECEMBER 2017

**PART I – DELEGATED**

**10. COMMITTEE’S WORK PROGRAMME**

(DoF)

1. **Summary**
	1. To review and make necessary changes to the Audit Committee’s Work Programme.

2. **Details**

2.1 The work programme is presented at each meeting of the Committee to enable any changes to be made and to provide Members with updated information on future meetings. The programme of reports scheduled to be presented to this Committee in financial year 2017/18 and 2018/19 are shown below;

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| Date | Reports |
|  | **Financial Year 2017/18** |
| 05 December 2017 | * Treasury Management Mid-Year Report 2017/18
* Draft Treasury Management Strategy 2018/19
* Standing items
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| 20 March 2018  | * External Auditors Annual Audit Letter 2016/17
* External Audit Certification Work Report 2016/17
* Accounting Policies 2018/19
* SIAS Internal Audit Plans 2018/19
* Asset Management – report from Head of Major Projects and Property (if audit rec still outstanding).
* External Auditor Audit Plan 2017/18
* Standing items
* Risk Management Strategy
* Annual Review of Risk Management Arrangements
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|  | **Financial Year 2018/19** |
| 24 July 2018 | * External Auditors Report and Approval of the 2017/18 Statement of Accounts
* SIAS Internal Audit Annual Report 2017/18
* Fraud Annual Report 2017/18
* Annual Governance Statement 2017/18
* Treasury Management Annual Report 2016/17
* Standing items
* Update on Survey of TRDC Tree Stock
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| 27 September 2018 | * Annual Review of Risk Management Arrangements
* SIAS Board Annual Report 2016/17
* Standing items
 |
| 4 December 2018 | * External Auditors Annual Audit Letter 2016/17
* Treasury Management Mid-Year Report 2017/18
* Risk Management Strategy
* Draft Treasury Management Strategy 2018/19
* Standing items
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| 26 March 2019 | * External Audit Certification Work Report 2016/17
* Accounting Policies 2018/19
* SIAS Internal Audit Plans 2018/19
* External Auditor Audit Plan 2017/18
* Standing items
 |

Standing items are: - Internal Audit Progress ReportAnnual Governance Statement Progress ReportFinancial RisksCommittee’s Work Programme2.2 The annual statement accounts for the financial year 2017/18 are to be produced and signed by the council’s Chief Financial Officer by 31 May. The audited accounts need to be agreed and signed by Committee by 31 July each year. 3. **Options/Reasons for Recommendation**3.1 The recommendation allows the Committee to determine its work programme.4. **Policy/Budget Implications**4.1 The recommendations in this report are within the Council’s agreed policy and budgets.5. **Financial, Legal, Equal Opportunities, Staffing, Environmental, Community Safety, Customer Services Centre, Website and Risk Management Implications**5.1 None specific.6. **Recommendation**6.1 That the Committee considers and makes necessary changes to its Work Programme.   |
| Background Papers Reports and minutes – Audit Committee Report prepared by: Bob Watson - Head of Finance  |