

AUDIT COMMITTEE – 24 July 2018

PART I – DELEGATED

12. COMMITTEE'S WORK PROGRAMME (DoF)

1 Summary

1.1 To review and make necessary changes to the Audit Committee's Work Programme.

2. Details

2.1 The work programme is presented at each meeting of the Committee to enable any changes to be made and to provide Members with updated information on future meetings. The programme of reports scheduled to be presented to this Committee in financial year 2018/19 and 2019/20 are shown below:

Date	Reports
<u>Financial Year 2018/19</u>	
24 July 2018	<ul style="list-style-type: none">▪ External Auditors Report and Approval of the 2017/18 Statement of Accounts▪ SIAS Internal Audit Annual Report 2017/18▪ Fraud Annual Report 2017/18▪ Annual Governance Statement 2017/18▪ Treasury Management Annual Report 2017/18▪ Standing items (see list below)
27 September 2018	<ul style="list-style-type: none">▪ Annual Review of Risk Management Arrangements▪ SIAS Board Annual Report 2017/18▪ Standing items▪ Risk Management Strategy▪ Annual Review of Risk Management Arrangements
4 December 2018	<ul style="list-style-type: none">▪ External Auditors Annual Audit Letter 2017/18▪ Treasury Management Mid-Year Report 2017/18▪ Risk Management Strategy▪ Draft Treasury Management Strategy 2019/20▪ Standing items
26 March 2019	<ul style="list-style-type: none">▪ External Audit Certification Work Report 2017/18▪ Accounting Policies 2018/19▪ SIAS Internal Audit Plans 2019/20▪ External Auditor Audit Plan 2018/19▪ Standing items

Standing items are:

- Internal Audit Progress Report
- Annual Governance Statement Progress Report
- Financial Risks
- Update on Staff Vacancies (to include resource update, positions covered by interim, agency and contractors)
- Committee's Work Programme

2.2 The annual statement accounts for the financial year 2018/19 are to be produced and signed by the Council's Chief Financial Officer by 31 May. The audited accounts need to be agreed and signed by Committee by 31 July each year.

3 Options/Reasons for Recommendation

3.1 The recommendation allows the Committee to determine its work programme.

4 Policy/Budget Implications

4.1 The recommendations in this report are within the Council's agreed policy and budgets.

5 Financial, Legal, Equal Opportunities, Staffing, Environmental, Community Safety, Customer Services Centre, Website and Risk Management Implications

5.1 None specific.

6 Recommendation

6.1 That the Committee consider and makes necessary changes to its Work Programme.

Background Papers

Reports and minutes – Audit Committee

Report prepared by: Alison Scott – Head of Finance