

**LEISURE, ENVIRONMENT AND COMMUNITY COMMITTEE**  
**WORK PROGRAMME**

No.	Item to be considered	Date of Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
<b>Leisure</b>						
1.	Physical Activity Strategy	Agreed to go to 2022 (minutes LEC 20/21)	Recommendations and Health implications of the impact of COVID-19 on local community. With potential funding pots			
2.	Final Service Plan – Leisure and Landscapes Services	16 March 2022	To consider the final Service Plan for the Lead Member’s functions	Written Report	Head of Community Services / Landscape and Leisure Development Manager	To recommend the Service plan for 2022-25
3.	Budget Monitoring Report – (Period 10)	16 March 2022	Present financial position	Written Report from Policy and Resources	Finance Manager	To note action taken
4.	Budget Monitoring Report (Period 4)	12 October 2022	Present financial position	Written Report from Policy and Resources	Finance Manager	To note action taken

<b>No.</b>	<b>Item to be considered</b>	<b>Date of Meeting</b>	<b>Purpose of the Report</b>	<b>How the work will be done</b>	<b>Responsible Officer</b>	<b>Outcome Expected</b>
5.	Leisure Management Contract Presentation	12 October 2022	Update on Leisure Management Contracts		Everyone Active & Leisure Contracts and Landscape Projects Officer	To note the presentation
6.	Budget Monitoring Report (Period 6)	23 November 2022	Present financial position	Written Report from Policy and Resources	Finance Manager	To note action taken.
7.	Watersmeet Presentation	23 November 2022	Update on Watersmeet Performance	Presentation	Watersmeet Venue Manager	To note the presentation and report.
8.	Leisure Fees and Charges 2023/24	23 November 2022	To present the proposed fees and charges for 2021/22	Written Report	Leisure Contracts and Landscape Projects Officer	To recommend to P&R Committee
9.	Draft Service Plans – Leisure and Landscapes and any growth bids 2023-2026	23 November 2022	To consider the draft Service Plan for the Lead Member's functions and any growth bids	Written Report	Head of Community Services / Landscape and Leisure Development Manager	To note and comment on the Leisure and Landscapes draft Service Plan for 2023-26 and any growth bids.

No.	Item to be considered	Date of Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
10.	Tree Strategy 2022-2027	To be confirmed	To receive an update on the tree strategy	Written report	Principal Trees & Landscape Officer	To receive an update and any action required.
<b>Environmental Services &amp; Sustainability</b>						
1.	Draft Service Plan – Environmental Services and any growth bids	23 November 2022	To consider the draft Service Plan for the Lead Member’s functions and any growth bids	Written Report	Head of Community Services / Waste and Environment Manager	To note and comment on the draft Service Plan for 2023-26
2.	Environmental Services Fees and Charges 2023/24	23 November 2022	To receive the fees and charges for the review of Environmental Services to include: Garden Waste, Trade Waste and Clinical Waste	Written report	Waste and Environment Manager/Environmental Strategy Manager	To recommend to P&R Committee
3.	Animal Activities Fees and Charges 2023/24	23 November 2022	To receive the fees and charges review for the services and animal activities	Written report	Animal Welfare & Licensing Inspector	To make recommendations to the Council for the budget.

No.	Item to be considered	Date of Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
4.	Final Service Plan – Environmental Services	16 March 2022	To consider the final Service Plan for the Lead Member’s functions	Written Report	Head of Community Services / Waste and Environment Manager	To recommend the Service plan for 2021-24
5.	Budget Monitoring Report – Period 10	16 March 2022	Present financial position	Written Report from Policy and Resources	Finance Manager	To note action taken
6.	Budget Monitoring Report (Period 4)	12 October 2022	Present financial position	Written Report from Policy and Resources	Finance Manager	To note action taken
<b>Community Safety and Partnerships</b>						
1.	Budget Monitoring Report (Period 6)	23 November 2022	Present financial position	Written report from P&R Committee	Finance Manager	To note action taken.

No.	Item to be considered	Date of Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
2.	Biannual Update of the Climate Emergency Sustainability Strategy	March 2022  12 October 2022			Head of Community Partnerships	October and March updates agreed on 7/7/21 LEC 07/21
3.	Citizen's Advice Service in Three Rivers Annual Report 2020/21	12 October 2022	For information	Presentation	CASTR	
4.	Service Level Agreements Review (every three years)	Citizens Advice - November 2022	For Information	Written Report	Head of Community Partnerships	
5.	Final Service Plan – Community Partnerships	16 March 2022	To consider the final Service Plan for the Lead Member's functions	Written Report	Head of Community Partnerships	To recommend the Service plan for 2022-25
6.	Budget Monitoring Report (Period 10)	16 March 2022	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
7	Budget Monitoring Report (Period 4)	12 October 2022	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken

No.	Item to be considered	Date of Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
8	Draft Service Plans – Community Partnerships	23 November 2022	To consider the draft Service Plan for the Lead Member’s functions and any growth bids	Written Report	Head of Community Partnerships	To note and comment on the Regulatory Services draft Service Plan for 2023-26 and any growth bids.
9.	Anti-Social Behaviour To be reviewed August 2024	TBC	To receive a report	Written report	Head of Community Partnerships	To receive any recommendations.
<b>Regulatory Services (elements which fall within the LEC Committee)</b>						
1.	Draft Service Plans – Regulatory Services	23 November 2022	To consider the draft Service Plan for the Lead Member’s functions and any growth bids	Written Report	Head of Regulatory Services	To note and comment on the Regulatory Services draft Service Plan for 2023-26 and any growth bids.
2.	Regulatory Fees and Charges for 2023/24	23 November 2022	For information and for audit trail	Written Report (includes fees and charges under the Deregulation Act 2015)	Commercial Standards Manager  Head of Regulatory Services	To recommend the fees and charges to Council as part of the budget setting process