

## LEISURE, ENVIRONMENT AND COMMUNITY COMMITTEE - 27 NOVEMBER 2019

### PART I – NOT DELEGATED

#### 8. STRATEGIC, SERVICE AND FINANCIAL PLANNING 2020-2023 (DoF/DCES)

##### 1. Summary

1.1 This report enables the Committee to comment to the Policy and Resources Committee on the strategic priorities, the Committee's draft service plans, and the growth bids to support them for the three years commencing on 1 April 2020.

##### 2. Details

###### *Strategic Priorities*

2.1 At its meeting on 2 September 2019 (Minute PR31/19 refers) the Policy and Resources Committee agreed the process whereby the strategic, service and financial plans for the period 2020-2023 would be agreed.

2.2 At this meeting, officers advised the Policy and Resources Committee of the four new strategic priorities, of:

- Housing and Thriving Communities
- Sustainable Environment
- Successful Economy
- High Performing, Financially Independent Council

###### *Service Plans*

2.3 Attached at Appendix 1 is the draft service plans for the services that report to this Committee. Members are asked to note that not all sections of a service plan are applicable to the Committee to which it is presented (for example the Environmental Protection and the Environmental Health Service Plan has different performance indicators which apply to different committees).

2.4 Heads of Service will attend the meeting to answer questions on their plans. The Committee is asked to agree the content of the plans and recommend their adoption to the Policy and Resources Committee.

2.6 Heads of Service have produced Project Initiation Documents (PIDs) for any revenue or capital growth items. These are included at Appendix 2 and the officer scores for these are attached at Appendix 3 along with the scoring criteria. The Committee is asked to comment on the growth bids.

##### 3. Options/Reasons for Recommendation

3.1 The recommendations enable the Committee to comment to the Policy and Resources Committee on the Committee's draft service plans, and the growth bids.

##### 4. Policy/Budget Reference and Implications

4.1 The recommendations in this report are not within the Council's agreed policy and budgets. Consultation with committees forms part of the Budget and Policy Framework Procedure Rules under Part 4 of the Council's Constitution.

5. **Financial, Legal, Equal Opportunities, Staffing, Environmental, Community Safety, Customer Services Centre, Communications & Website, Risk Management and Health & Safety Implications**

5.1 Included in the appendices to this report.

6. **Risk Management and Health & Safety Implications**

6.1 These are contained within the draft service plans. There are no risks associated with the decisions members are being asked to make in relation to this report.

7. **Recommendation**

7.2 That the Committee considers its draft service plans attached at Appendices 1 and growth bids and make comments on their content to the Policy and Resources Committee.

Report prepared by: Gordon Glenn – Performance and Projects Manager

**Data Quality**

Data sources: Data sources are specific to each service plan and mainly comes from Performance Indicators and the Strategic Plan

Data checked by: Gordon Glenn– Performance and Projects Manager

1	Poor	
2	Sufficient	✓
3	High	

**Background Papers**

Report to the Policy and Resources Committee – Strategic, Service and Financial Planning 2020-2023 – 2 September 2019

**APPENDICES / ATTACHMENTS**

- 1 *Draft Service Plans 2020-2023* (Regulatory Services – items relating to Licensing and food businesses/establishments only)
- 2 *Project Initiation Documents (PIDs) for any revenue or capital growth items*
- 3 *Officer PID scores and scoring criteria*