

Reference number:

Local Licensing Authority
Three Rivers House
Northway
Rickmansworth
Hertfordshire WD3 1RL
Tel.: 01923 776611
Fax.:01923 896119



**Licensing Act 2003
Premises licence summary**

Premises licence number	Prem/409/12
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Premises details

Postal address of premises, or if none, ordnance survey map reference or description	
Merchant Taylors' School Sandy Lodge Northwood Middlesex	
Post town: Northwood	Post code: HA6 2HT
Telephone number 01923 825669	

Where the licence is time limited the dates
N/A

Licensable Activities authorised by the licence
Regulated Entertainment by way of the following:- Performance of plays Exhibition of films Indoor sporting events (Great Hall only) Performance of live music Playing of recorded music Performance of dance Anything of a similar description to live/recorded music and dance
Late Night Refreshment
Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

Regulated Entertainment by way of the following:-

Performance of plays, indoors only:

Monday to Friday	18:00 – 23:00
Saturday	12:00 – 23:00

Non standard timings and seasonal variations:- None

Exhibition of films, indoors only:

Monday to Friday	18:00 – 22:30
Saturday	12:00 – 22:30

Non standard timings and seasonal variations:- None

Performance of live music, indoors and outdoors:-

Sunday to Thursday	12:00 – 22:30
Friday & Saturday	12:00 – 00:00

Non standard timings:- None

Seasonal Variations:- The only outdoor performance will be in the Inner Quad at the end of the Summer Term, weather permitting.

Playing of recorded music, indoors only:-

Sunday to Thursday	12:00 – 22:30
Friday & Saturday	12:00 – 00:00

Non standard timings and seasonal variations:- None

Performance of dance, indoors only:-

Monday to Thursday	18:00 – 22:30
Friday & Saturday	12:00 – 00:00
Sunday	12:00 – 22:30

Non standard timings and seasonal variations:- None

Anything of a similar description to live/recorded music and dance, indoors and outdoors:-

Sunday to Thursday	12:00 – 22:30
Friday & Saturday	12:00 – 00:00

Non standard timings and seasonal variations:- None

Late Night Refreshment, indoors only:

Friday and Saturday	23:00 – 23:30
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Non standard timings and seasonal variations:- None

Supply of Alcohol:

Sunday to Thursday 12:00 – 22:30
Friday & Saturday 12:00 – 23:30

Non standard timings and seasonal variations:- None

For the Great Hall the following Licensable activities are permitted at the times shown below:

Regulated entertainment:

Performance of plays, indoors only:

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Exhibition of films, indoors only:

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Indoor sporting events:

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Performance of live music, indoors only:-

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Playing of recorded music, indoors only:-

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Performance of dance, indoors only:-

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Anything of a similar description to live/recorded music and dance, indoors only:-

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Late night refreshment, indoors only:

Monday to Thursday 12:00 – 23:30
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Supply of alcohol:

Monday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00
Sunday 12:00 – 22:30

Non standard timings and seasonal variations:- None

The opening hours of the premises

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:30

Non standard timings and seasonal variations:- None

Opening times for the Great Hall only are:

Monday to Thursday 12:00 – 23:30
Friday & Saturday 12:00 – 00:30
Sunday 12:00 – 23:00

Non standard timings and seasonal variations:- None

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On the premises only

Name, (registered) address of holder of premises licence

Merchant Taylors' School
Sandy Lodge
Northwood
Middlesex
HA6 2HT

Registered number of holder, for example company number, charity number (where applicable)

Company No. 341150
Charity No. 1063740

Name of designated premises supervisor where the premises licence authorises the supply of alcohol

Mr Daniel Fennell

State whether access to the premises by children is restricted or prohibited

Not Restricted.

Reference number:

Local Licensing Authority
Three Rivers House
Northway
Rickmansworth
Hertfordshire WD3 1RL
Tel.: 01923 776611



**Licensing Act 2003
Premises Licence**

Premises licence number: Prem/409/12

Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description

Merchant Taylors' School
Sandy Lodge
Northwood
Middlesex

Post town	Northwood	Post code	HA6 2HT
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Telephone number	01923 825669
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Where the licence is time limited the dates

Not Applicable

Licensable activities authorised by the licence:

Regulated Entertainment by way of the following:-

Performance of plays
Exhibition of films
Indoor sporting events (Great Hall only)
Performance of live music
Playing of recorded music
Performance of dance
Anything of a similar description to live/recorded music and dance

Late Night Refreshment

Supply of Alcohol

The times the licence authorises the carrying out of licensable activities:

Regulated Entertainment by way of the following:-

Performance of plays, indoors only:

Monday to Friday 18:00 – 23:00
Saturday 12:00 – 23:00

Non standard timings and seasonal variations:- None

Exhibition of films, indoors only:

Monday to Friday 18:00 – 22:30
Saturday 12:00 – 22:30

Non standard timings and seasonal variations:- None

Performance of live music, indoors and outdoors:-

Sunday to Thursday 12:00 – 22:30
Friday & Saturday 12:00 – 00:00

Non standard timings:- None

Seasonal Variations:- The only outdoor performance will be in the Inner Quad at the end of the Summer Term, weather permitting.

Playing of recorded music, indoors only:-

Sunday to Thursday 12:00 – 22:30
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Performance of dance, indoors only:-

Monday to Thursday 18:00 – 22:30
Friday & Saturday 12:00 – 00:00
Sunday 12:00 – 22:30

Non standard timings and seasonal variations:- None

Anything of a similar description to live/recorded music and dance, indoors and outdoors:-

Sunday to Thursday 12:00 – 22:30
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Late Night Refreshment:

Friday and Saturday 23:00 – 23:30

Non standard timings and seasonal variations:- None

Supply of Alcohol:

Sunday to Thursday 12:00 – 22:30
Friday & Saturday 12:00 – 23:30

Non standard timings and seasonal variations:- None

For the Great Hall the following Licensable activities are permitted at the times shown below:

Regulated entertainment:

Performance of plays, indoors only:

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Exhibition of films, indoors only:

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Indoor sporting events:

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Performance of live music, indoors only:-

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Playing of recorded music, indoors only:-

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Performance of dance, indoors only:-

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Anything of a similar description to live/recorded music and dance, indoors only:-

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Late night refreshment, indoors only:

Monday to Thursday 12:00 – 23:30
Friday & Saturday 12:00 – 00:00

Non standard timings and seasonal variations:- None

Supply of alcohol:

Monday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:00
Sunday 12:00 – 22:30

Non standard timings and seasonal variations:- None

The opening hours of the premises

Sunday to Thursday 12:00 – 23:00
Friday & Saturday 12:00 – 00:30

Non standard timings and seasonal variations:- None

Opening times for the Great Hall only are:

Monday to Thursday 12:00 – 23:30
Friday & Saturday 12:00 – 00:30
Sunday 12:00 – 23:00

Non standard timings and seasonal variations:- None

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On supplies only

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence:

Merchant Taylors' School
Sandy Lodge
Northwood
Middlesex
HA6 2HT

Tel: 01923 825669 / 820664
Email: bursarsoffice@mtsn.org.uk

Registered number of holder, for example company number, charity number (where applicable)

Company No. 341150
Charity No. 1063740

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Mr Daniel Fennell

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

Personal Licence No. 1001233 – issued by Central Bedfordshire Council

Annex 1 - Mandatory conditions - as amended by Policing & Crime Act 2009

1. No supply of alcohol shall be made under this Premises Licence at a time:
 - (a) when there is no designated premises supervisor in respect of the Premises Licence.
 - (b) when the designated premises supervisor does not hold a personal licence or his or her personal licence is suspended.
2. Every supply of alcohol under the Premises Licence shall be made or authorised by a person who holds a personal licence.
3. Observance of BBFC age classification for the showing of films and videos.
4. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—
- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
5. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
6. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
7. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- (2) The policy must require individuals, who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy), to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
8. The responsible person shall ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) customers are made aware of the availability of these measures

Annex 2 - Conditions consistent with the Operating Schedule

a) General – all four licensing objectives (b,c,d,e):

1. The school espouses high standards of behaviour and the obligations imposed by this premises licence, will be brought to the attention of all staff and parents organising events.
2. The licensed activities will be limited to school and parents events, plus a further five(5) events a year which are not either school or parent related.
3. There shall be no noise nuisance associated with licensed events, audible at the nearest residential boundary after 23:00 hrs Sunday to Thursday and after 00:00 Fridays and Saturdays.
4. Licensable activities in outside areas, will be limited to five days per calendar year

b) The prevention of crime and disorder:

1. Visitors attending licensed events will do so by ticket only.
2. Any activity that may involve children being present will always be under adult supervision
3. Committees run by the parents will be responsible for maintaining order at events organised by them.
4. The organisation of ALL events will be reviewed and approved or otherwise, by the Bursar and the Designated Premises Supervisor.

c) Public safety:

1. All of premises subject to the premises licence will be assessed for fire risk annually and emergency evacuation procedures will be in place.
2. Each member of staff or parent responsible for organising an event, will provide a specific risk assessment and ensure that appropriate arrangements for first aid cover are made.

d) The prevention of public nuisance:

1. Any behaviour that constitutes a public nuisance will not be tolerated.
2. All events must be properly organised and approved centrally, as in paragraph b4, in advance.
3. The identification of event organisers and their awareness of their roles and responsibilities for the behaviour of people attending their events will be published.
4. Anyone excluded from an event will be escorted off the premises.

e) The protection of children from harm:

1. Alcohol will not be sold to persons under the age of 21 without proof of age being established. Suitable proof of age being either photo I.D. Driving Licence or an I.D. card issued under the PASS scheme.

Annex 3 - Conditions attached after a hearing by the licensing authority

Not applicable.

Annex 4 – Plans

As per the original application dated 20/01/2012 and shown on the schedule below as follows:-

Location plan – drawing No. 1169
The Great Hall Undercroft – plan No.01
The Inner Quadrangle - plan No.02
The Dining Hall - plan No.03
The Recital Hall - plan No.04
The Studio Theatre - plan No.05
The Lecture Theatre - plan No.06
The Exam Hall - plan No.07
The School Cricket Pavilion -plan No.08
The Great Hall - drawing No. C/01 dated November 2013

Amendments:-

25/04/2012 – Details of Personal Licence No for Fennell added.

12/03/2014 - Variation of premises licence to include the Great Hall as part of the licensed premises. Also “provision of facilities” in regulated entertainment removed from the licence, as no longer mentioned in the definition of regulated entertainment, following the deregulation of regulated entertainment in 2013. Mandatory conditions updated.



David Shorto (Licensing Officer)

