

POLICY AND RESOURCES COMMITTEE – 2 SEPTEMBER 2019

PART I – DELEGATED

9. APPOINTMENT TO THE HERTFORDSHIRE BUILDING CONTROL BOARD AND THREE RIVERS COMMERCIAL SERVICES LTD

(CED)

1 Summary

- 1.1 The purpose of the report is to appoint the Interim Head of Paid Service/CEO as a Director on Three Rivers Commercial Services Ltd and Hertfordshire Building Control Ltd.

2 Details

- 2.1 Three Rivers Commercial Services Ltd was set up with 3 Directors and has been undertaking commercial/trading property opportunities as delegated to them by Council. Whilst the Company can effectively operate with 2 Directors it is useful to have a 3rd Director in the event of absences.

- 2.2 The Council is one of seven authorities which set up Hertfordshire Building Control Company Ltd and is required to appoint a Director to the Board. That person should attend Board meetings to represent the Council's interests, consistent with his/her duties as a Director

3 Options and Reasons for Recommendations

- 3.1 That David Hill be appointed as a Director on Three Rivers Commercial Ltd and Hertfordshire Building Control Board.

4 Policy/Budget Reference and Implications

- 4.1 The recommendations in this report are within the Council's agreed policy and budgets.

5 Financial, Legal, Equal Opportunities, Staffing, Environmental, Community Safety, Public Health, Customer Services Centre, Communications & Website, Risk Management and Health & Safety Implications

- 5.1 None specific.

6 Legal Implications

- 6.1 It is a requirement to appoint Council representatives as a Director to these bodies.

7 Risk and Health & Safety Implications

- 7.1 The Council has agreed its risk management strategy which can be found on the website at <http://www.threerivers.gov.uk>. In addition, the risks of the proposals in the report have also been assessed against the Council's duties under Health and Safety legislation relating to employees, visitors and persons affected by our operations. The risk management implications of this report are detailed below.

- 7.2 Any risks resulting from this report will be included in the risk register and, if necessary, managed within this/these plan(s).

Nature of Risk	Consequence	Suggested Control Measures	Response <i>(tolerate, treat, terminate, transfer)</i>	Risk Rating <i>(combination of likelihood and impact)</i>
Failure to appoint to Council representative to the Board	Could mean that business is difficult to transact in the organisations	The suggested Council representatives are appointed	Treat	1 Likelihood and 1 Impact

7.3 The above risks are scored using the matrix below. The Council has determined its aversion to risk and is prepared to tolerate risks where the combination of impact and likelihood scores 6 or less.

Very Likely ----- Likelihood ----- ▼ Remote	Low 4	High 8	Very High 12	Very High 16
	Low 3	Medium 6	High 9	Very High 12
	Low 2	Low 4	Medium 6	High 8
	Low 1	Low 2	Low 3	Low 4
	Impact			
	Low -----> Unacceptable			

Impact Score

- 4 (Catastrophic)
- 3 (Critical)
- 2 (Significant)
- 1 (Marginal)

Likelihood Score

- 4 (Very Likely (≥80%))
- 3 (Likely (21-79%))
- 2 (Unlikely (6-20%))
- 1 (Remote (≤5%))

7.4 In the officers' opinion none of the new risks above, were they to come about, would seriously prejudice the achievement of the Strategic Plan and are therefore operational risks. The effectiveness of the management of operational risks is reviewed by the Audit Committee annually.

8 Recommendation

8.1 That the appointments at Paragraph 3.1 be agreed.

Report prepared by: Sarah Haythorpe, Principal Committee Manager

Data Quality

Data sources: None

Data checked by: Anne Morgan, Solicitor to the Council

Data rating:

1	Poor	
2	Sufficient	√
3	High	

Background Papers

None

APPENDICES / ATTACHMENTS

None