

**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**I/We TESCO STORES LTD**

*(Insert name(s) of applicant)*

**being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below**

Premises licence number	<b>PREM/30/05</b>
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**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description			
<b>SOUTH OXHEY EXPRESS - (03158)</b>			
<b>PRESTWICK ROAD</b>			
<b>HERTFORDSHIRE</b>			
Post town	<b>SOUTH OXHEY</b>	Postcode	<b>WD19 6EG</b>
Telephone number at premises (if any)	<b>0345 026 9897</b>		
Non-domestic rateable value of premises	<b>£ 137000</b>		

**Part 2 – Applicant details**

Daytime contact telephone number		01707 913280	
E-mail address (optional)		Licensing.team@uk.tesco.com	
Current postal address if different from premises address		Licensing Team Tesco Stores Ltd Tesco House 5 Falcon Way Shire Park Herts	
Post town	Welwyn Garden City	Postcode	AL7 1TW

**Part 3 - Variation**

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?  Yes  No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?  
(Please see guidance note 1)  Yes  No

**Please describe briefly the nature of the proposed variation** (Please see guidance note 2)

This variation seeks to amend the licensable hours as shown in section J and remove the Good Friday and Christmas Day trading restrictions (Licensing Act 1964) as noted in the licensable hours or embedded conditions.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

##### Provision of regulated entertainment

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)	
Mon				
Tue				
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)	
Thur				
Fri				
Sat			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)	
Sun				

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Wed					
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 5)
Tue			
Wed			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to <b>those listed in the column on the left</b> , please list (please read guidance note 6)
Thur			
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)					
Mon								
Tue								
Wed						<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur								
Fri						<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat								
Sun								

**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the          performance of live music at different times to those listed in the column          on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)					
Mon								
Tue								
Wed						<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur								
Fri								
Sat						<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun								

# G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

**I**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue					
Wed			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption –</b> <u>please tick</u> (please read guidance note 8)	On the premises	<input type="checkbox"/>			
				Off the premises	<input checked="" type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)					
Mon	06:00	23:00						
Tue	06:00	23:00						
Wed	06:00	23:00						
Thur	06:00	23:00				<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri	06:00	23:00						
Sat	06:00	23:00						
Sun	06:00	23:00						

**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).



Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

## M

**Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:**

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

Tesco is a large national operator with a range of head office and local support. The company has devised policies, procedures, systems and training to ensure that they can sell alcohol in a responsible manner.

There is a detailed training programme which ensures that comprehensive training is provided to employees having regard to their role and the responsibilities and such training is regularly refreshed and appropriate records kept

**b) The prevention of crime and disorder**

The premises will have digital CCTV system that covers many areas of the shop floor, including the main area which will be used for display of alcohol,

Images will be retained for a minimum of 21 days

Ordinarily, a member of the Management team will be on the premises all the time the store is open. A person will have responsibility for the premises whilst the premises are open

**c) Public safety**

The premises licence holder is fully aware of its responsibilities under a range of health and safety related legislation and has appropriate policies and procedures in place to be confident of complying with the relevant obligations which arise

**d) The prevention of public nuisance**

In addition, the company has a "good neighbour" policy which seeks to ensure that the premises play an active part in the local community

**e) The protection of children from harm**

The premises will operate its own Think/Challenge 25 policy. As part of the underlying system all tills will be programmed to prompt the checkout assistant when an alcohol product is scanned at the till to follow the Think/Challenge 25 policy.

Staff will receive appropriate training both in relation to the underlying law but also the Tesco policy and systems and procedures. This training will be documented and repeated as often as Tesco believes to be appropriate.

**Checklist:**



**Please tick to indicate agreement**

- I have made or enclosed payment of the fee; or  
I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 5 – Signatures** (please read guidance note 11)

**Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent** (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	21-Feb-2018
Capacity	 Licensing Manager

**Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and address for correspondence associated with this application** (please read guidance note 14)

<b>Post town</b>		<b>Post code</b>	
<b>Telephone number (if any)</b>			
<b>If you would prefer us to correspond with you by e-mail, your e-mail address (optional)</b>			



## Provision of Portable Fire-Fighting Equipment at Tesco Stores

### General

Portable fire extinguishers are provided as a means of first aid fire fighting equipment but should not be considered for use on a large fire or as an aid to escape. Their portability and immediate availability allows for prompt intervention by an individual at the start of a fire.

Therefore the suitability and location will dictate the types and quantity of fire fighting equipment that is required

### Suitability

#### Imprex Foam Extinguisher:

The general purpose extinguisher deployed at Tesco stores is a 6 Litre foam (Imprex) extinguisher. It can be used on solid carbonaceous fires (Class A) involving fuels such as timber, paper, plastic etc or on flammable liquid fires, such as petrol or cooking oil (Class B).

A simple formula is used to calculate the minimum number of general purpose (class A) and (class B) extinguishers that should be provided:

$\frac{\text{The gross floor area (metres)} \times 0.065}{27} = \text{Number Class A extinguishers required (rounded up)}$

(27 being the 'A' rating of the extinguisher)

$\frac{\text{Largest volume of spill of flammable liquid (litres)} \times 10}{183} = \text{Number of Class B extinguishers required}$

(183 being the 'B' rating of the extinguisher)

(183 being the 'B' rating of the extinguisher)

#### Carbon Dioxide Extinguisher

These are provided by Tesco stores on fires involving live electric equipment. There is no guidance on the numbers required, however, due to widespread use of electrical equipment in Tesco stores, they are readily available in most areas.

Additionally fire blankets are available in cooking areas.

### Location

A person should not travel more than 30 metres to reach a suitable fire extinguisher from any point within the store. Additional extinguishers (above those needed to achieve an 'A' rating) may need to be provided to meet this requirement, but this is unlikely due to the layout of most Tesco stores.

Where possible, extinguishers are located adjacent to fire alarm call points (which in turn are adjacent to fire exits) forming a fire point, where the alarm can be raised and a decision made whether to attempt to tackle the fire or flee through the exit.

### Allocation of Fire Fighting Equipment

ARCA	6 LITRE AFFF	2kg CO2	FIRE BLANKET	9kg DRY POWDER	SAND BUCKET
Bakery	1	1	1		
Bake-off		1	1		
Boiler Rooms & Boiler Containers		1			
Cash Office		1			
CCTV		1			
Cleaner's Room		1			
Coffee Shop -- Public Area		As per sales floor calculations*			
Coffee Shop -- Preparation Area		1	1		
Corridors		As per calculations			
Customer Service Centre		1			
Electrical Intake		1			
FMC Room		1			
Generator Room/Container		1			
Hot Chicken Installation		1			
Lift Monitor Room		1			
Loading Dock Lobby		As per calculations			
Pharmacy		1			
Refrigeration Plant Room/ Containers		1			
Refrigeration Mezzanine Plant Platform		1			
Restaurant (kitchen)		1	1		
Restaurant (staff)		As per calculations			
Sales Area		As per calculations			
Staff Reception	1	1			
Stairs (for roof Plant)		1	1		
Sprinkler Valve/ Pump Room		1			
		1			
Tank Room & Container		1			
Training Room		1			
Warehouse/Bulk store		As per calculations			
Petrol Filling stations					
Sales Area		1	1		
Ancillary Area	1	1			
Forecourt		Two trolleys		4	4
Express Filling Stations					
Sales Area	1	1	1		
Ancillary Area	1	1			

\*Calculations: 1 fire extinguisher per 400m<sup>2</sup> based on 27A rating and 183B sales floor extinguishers sited adjacent to exits and below call points as appropriate.

### Allocation of Safety Signs and Notices

AREA	SIGN / NOTICE
Bakery and Bake-off Area	FIRE INSTRUCTIONS notice adjacent to break glass call point (b.g.c.p.)
Boiler Rooms & Boiler Containers	KEEP LOCKED SHUT
Clock Towers	FIRE INSTRUCTIONS notice adjacent to b.g.c.p.
Coffee Shop	FIRE INSTRUCTIONS notice adjacent to b.g.c.p.
Corridors	FIRE INSTRUCTIONS notice adjacent to b.g.c.p. KEEP CLEAR FIRE DOOR-KEEP CLEAR on both sides of all doors other than held-open
Customer Service Centre	FIRE INSTRUCTIONS notice adjacent telephone
Electrical Intake	KEEP LOCKED SHUT notice on external side of door
Electrically Held Open Fire Doors Linked into Fire Alarm System Exterior	AUTOMATIC DOOR KEEP CLEAR on opening face of doors EMERGENCY EXIT - PUCH HARD TO OPEN on rear of each gate FIRE EXIT sign on outside of all fire doors
Female Cloaks	NO SMOKING
Generator Room/ Container	KEEP LOCKED SHUT on external side of door
Kids Club	FIRE INSTRUCTIONS notice adjacent to b.g.c.p. FIRE EXIT - KEEP CLEAR notice on external side of door
Lift Monitor Room	KEEP LOCKED SHUT
Male Cloaks	NO SMOKING
Manager's Office	FIRE INSTRUCTIONS notice adjacent telephone
Plant Room/ Containers	KEEP LOCKED SHUT on external side of door
Restaurant (kitchen)	FIRE INSTRUCTIONS notice adjacent to b.g.c.p.
Restaurant (Staff)	FIRE INSTRUCTIONS notice adjacent to b.g.c.p.
Sales Area	FIRE EXIT sign above every fire exit TO FIRE EXIT sign above doors to protected corridors PUSH BAR TO OPEN above each set of push bars
Staff Reception	FIRE INSTRUCTIONS notice adjacent to b.g.c.p. FIRE INSTRUCTIONS notice adjacent telephone
Sprinkler Valve/ Pump Room on External Side of Door	SPRINKLER STOP VALVE INSIDE EXTERNAL VENTILATION CONTROL SWITCH INSIDE (if appropriate)
Warehouse/ Bulk Store	FIRE INSTRUCTIONS notice adjacent to b.g.c.p. Load level notices on lines on walls FIRE EXIT sign above every fire exit
Petrol/ Express Petrol Filling Stations Ancillary Area	FIRE INSTRUCTIONS notice adjacent to b.g.c.p. KEEP LOCKED SHUT on electrical intake FIRE EXIT above rear means of escape door PUSH BAR TO OPEN
Forecourt at tank fill points* at pumps#	individual tank fill notices with grades PETROLIUM SPIRIT - HIGHLY FLAMABLE- NO SMOKING */# NO MOBLIE PHONES *



Reference number:

**Local Licensing Authority**  
 Three Rivers House  
 Northway  
 Rickmansworth  
 Hertfordshire WD3 1RL  
 Tel.: 01923 776611  
 Fax.:01923 896119



**Licensing Act 2003  
 Premises licence summary**

**Premises licence number - Prem/30/05**

Premises details

<b>Postal address of premises, or if none, ordnance survey map reference or description</b>	
Tesco Express South Oxhey Prestwick Road South Oxhey	
<b>Post town</b> Watford	<b>Post code</b> WD19 6EG
<b>Telephone number</b> 0845 6779609	

**Where the licence is time limited the dates**

**Licensable Activities authorised by the licence**

Supply of alcohol

**The times the licence authorises the carrying out of licensable activities**

**Supply of Alcohol**

Off sales:

Mondays to Saturdays:	08:00 – 23:00
Sundays	10:00 – 22:30
Good Friday	08:00 – 22:30
Christmas Day	12:00 – 15:00
Christmas Day	19:00 – 22:30

**The opening hours of the premises**

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

**Off Supplies only**

**Name, (registered) address of holder of premises licence**

Tesco Stores Limited  
Tesco House  
Shire Park  
Kestral Way  
Welwyn Garden City  
Herts  
AL7 1GA

**Registered number of holder, for example company number, charity number (where applicable)**

00519500

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol**

Rajeev Selvanayagam

**State whether access to the premises by children is restricted or prohibited**

Not Applicable

3. (1) The premises licence holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.  
 (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
4. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
5. For the purposes of the condition set out in paragraph 4 —
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - (b) “permitted price” is the price found by applying the formula —  

$$P=D+(D \times V)$$
 where —
    - (i) P is the permitted price,
    - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
    - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the VAT were charged on the date of the sale or supply of the alcohol;
  - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence —
    - (i) the holder of the premises licence,
    - (ii) the designated premises supervisor (if any) in respect of such a licence, or
    - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
  - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
  - (e) “value added tax” (VAT) means value added tax charged in accordance with the Value Added Tax Act 1994.
6. Where the permitted price given by sub-paragraph (b) of paragraph 5 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
7. (1) Sub-paragraph (2) applies where the permitted price given by sub-paragraph (b) of paragraph 5 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or VAT.  
 (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
8. If at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.

## **Annex 2 - Conditions consistent with the Operating Schedule**

- 1 This Premises Licence is issued as a conversion of the following existing licence:
  - a) A Justices Off Licence issued under the Licensing Act 1964 to Mlyvaganam Gnanaguru & Martin George Copping on 31<sup>st</sup> March 2005 by the Petty Sessional Division of West Herts.
- 2 All restrictions and rights attaching to the existing licence at the date of conversion (including standard conditions and expressed conditions subject to which the existing licence was issued and limitations on the use of the premises for the existing licensable activities under the existing licence by the Children and Young Persons Act 1933, the Cinematograph (Safety) Regulations 1955, the Licensing Act 1964 and the Sporting Events (Control of Alcohol Etc) Act 1985) shall apply to the same extent in relation to this Premises

Licence (except only as restricted by the Licensing Act 2003) as if each such restriction or right (including standard conditions and expressed conditions subject to which the existing licence was issued and limitations on the use of the premises for the existing licensable activities under the existing licence by the Children and Young Persons Act 1933, the Cinematograph(Safety) Regulations 1955, the Licensing Act 1964, and the Sporting Events(Control of Alcohol Etc) Act 1985) were specifically and separately set out in this Premises Licence.

In these conditions:

“existing licence” means the licence referred to in condition 1(a) above

“existing licensable activities” under an existing licence means:

the licensable activities authorised by the existing licence

any other licensable activities which may be carried on at the premises in respect of which the existing licence has effect (at the date of conversion), by virtue of the existence of the licence.

“the date of conversion” of an existing licence means the date on which this Premises Licence was issued

- 3 Alcohol shall not be sold or supplied except during permitted hours.  
In this condition, permitted hours means:

Off- sales

- a) On weekdays, other than Christmas Day, 08:00 to 23:00
- b) On Sundays, other than Christmas Day, 10:00 to 22:30
- c) On Christmas Day, 12:00 to 15:00 and 19:00 to 22:30
- d) On Good Friday, 08:00 to 22:30

The above restrictions do not prohibit:

- a) during the first twenty minutes after the above hours, the taking of the alcohol from the premises, unless the alcohol is supplied or taken in an open container;
  - b) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
  - c) the sale of alcohol to a trader or club for the purposes of the trade or club;
  - d) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces.
- 4 Alcohol sold for consumption off the premises shall not be sold in an open container or be consumed in the licensed premises.

**Annex 3 - Conditions attached after a hearing by the licensing authority.**

The premises licence was reviewed on the 10<sup>th</sup> May 2011 by a Sub Committee of this Licensing Authority.

As a result of the review the Committee imposed conditions, of which condition 7 was amended on appeal to the Magistrates, by way of a Consent Order dated 12<sup>th</sup> August 2011.

The conditions imposed (as amended) are as follows:-

1. The Premises Licence Holder shall adopt and adhere to the "Challenge 25" protocol (seeking identification from everyone who appears to be under 25, to prove they are 18 or over, prior to the sale of alcohol).
2. The Premises Licence Holder shall erect and maintain a sufficient number of signs, as agreed with the Licensing Officer, on the premises informing staff and customers of the current "Challenge" protocol operated on the premises in relation to the sale of age restricted products.
3. A till prompt to be in place to remind the cashier to check for age when alcohol is being sold.
4. The store to maintain a refusal log to document refused sales of alcohol. The refusal log to be kept at the store and made available immediately to an Enforcement Officer or Police Officer upon request.
5. The Premises Licence Holder shall adopt and maintain suitable training for all staff on a regular basis (with refresher training every six months), to ensure all staff are fully trained in their respective roles. In particular to:
  - a. Know their responsibilities under the current licensing legislation.
  - b. Operate and enforce the 'Challenge 25' age verification scheme.
  - c. Enter sales correctly on the EPOS till system, so that any till prompts show when appropriate.
6. The Premises Licence Holder and Designated Premises Supervisor to monitor staff to ensure their training is put into practice and keep training records at the store, which must be made available immediately to any visiting Enforcement Officer or the Police on request.
7. A personal licence holder to be working at the premises at all times when alcohol is being sold unless there are exceptional circumstances which would prevent the personal licence holder from being at the premises
8. Test purchase results to be made available to the Council's Licensing Officer on a quarterly basis for the next 12 months.

#### **Annex 4 – Plans**

As per original application 1 August 2005, Drawing No. 3158rg3###.dgn dated 16/03/05

#### **Amendments:**

- 30/11/2009 – Variation of Designated Premises Supervisor (DPS) from Howard Weisbaum.
- 04/05/2010 – Variation of DPS from Michael Linehan.
- 21/12/2010 – Variation of DPS from Nanthakumar Visvalingam, additional mandatory condition added.
- 03/03/2011 – Review of premises licence, heard on 10/05/2011, new conditions imposed as at Annex 3.
- 14/06/2012 – Vary DPS from Sean Rowe
- 19/07/2013 – Vary DPS from Bonifacio Diogo Fernandes
- 22/10/2013 – Vary DPS from Keith Russell
- 20/01/2016 – Change of Premises licence holder address.

Licensing Officer



**Sarah Haythorpe**

---

**From:** Grace Hagan [REDACTED]  
**Sent:** 19 March 2018 18:06  
**To:** Licensing Team  
**Subject:** Objection to proposed extension to Tesco Express South Oxhey branch licensing hours

Dear Sir/Madam,

I wish to object to the Tesco Express South Oxhey 's proposal to extend their hours to sell alcohol from 6am.

I think there are already sufficient hours and retail outlets where alcohol can be purchased and no need to extend these hours, particularly to make alcohol available at 6am!! Who is this change aimed at?

This particular outlet is also a petrol station and we should not be further facilitating drink driving!

Also there is a high local population of youths and we run the risk of increased anti-social activity when we make it ever more easy to obtain alcohol (actually that comment applies to all ages). Yes there are age limits to purchase alcohol but we all know these can be circumvented and always have been.

Lastly I don't think relaxing licensing laws will increase the new "glitzy" South Oxhey Central's profile somehow!

Regards,  
G. M. Hagan  
South Oxhey Resident

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## APPENDIX 3

**Sarah Haythorpe**

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**From:** Lionel Cox [REDACTED]  
**Sent:** 19 March 2018 11:52  
**To:** Licensing Team  
**Subject:** Tesco Esso Express Prestwick Rd, South Oxhey licencing hours extension.

To whom it may concern,

I strongly object to Tesco Esso Express Prestwick Rd, South Oxhey, Watford, WD19 6EG being allowed to change its licencing hours to 6am.

This is an express Tesco where the norm is for only "forgotten and urgently needed goods" be purchased. I can see neither "forgotten or urgently" being applicable to alcohol. In fact if an early morning demand has been identified by Tesco then it would only be those who are drink dependant!

I feel in extending the licencing hours of Tesco would result in not only increased ASB in the area, but would make more readily a supply to a group that needs help in other more productive ways.

I ask that you do not grant extended licencing hours to Tesco Esso Express Prestwick Rd.

Regards  
Lionel Cox  
[REDACTED] South Oxhey

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# APPENDIX 3

**Sarah Haythorpe**

---

**From:** Deirdre Hanley [REDACTED]  
**Sent:** 18 March 2018 20:44  
**To:** Licensing Team  
**Subject:** Tesco Express South Oxhey.

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

I would like to lodge an objection to extended licensing hours to this small store from 6.30 in the morning. I feel this might bring into force some anti social behaviour in the area. Regards D. Hanley.

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# APPENDIX 3

**Sarah Haythorpe**

---

**From:** stuart lawless [REDACTED]  
**Sent:** 21 March 2018 21:27  
**To:** Licensing Team  
**Subject:** Tesco South Oxhey Objection

The Licensing Committee

Dear Sirs,

I am writing to you on behalf of South Oxhey Residents Association (SORA) in opposition to the application for the Tesco Express, located in Prestwick Road, South Oxhey, to extend their licensed hours to sell alcohol from the present start time of eleven o'clock in the morning to a revised start time of six o'clock in the morning.

We feel that this could lead to an increase in anti-social behaviour in the area and that there is also no need for this type of licensing in the local area, we also feel that this may paint South Oxhey in a bad light, considering all the new development in the local area, with what would appear to be an alcohol available 'dawn til dusk' type policy.

Yours faithfully

Stuart Lawless

For and on behalf of South Oxhey Residents Association.

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# APPENDIX 3

**Sarah Haythorpe**

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**From:** Peter Loomes [redacted]  
**Sent:** 18 March 2018 14:32  
**To:** Licensing Team  
**Subject:** Tesco's Store, Prestwick Road, South Oxhey.

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

To whom it may concern:

I note that the above store has applied to extend it's licence to sell alcohol between the hours of 6.00am and 11.00pm.

I object to this as it is neither desirable or necessary.

On the South Oxhey Estate there are now by my estimation 10 shops which have a licence to sell alcohol which is far too many and we can by no means be certain that they all observe their current licencing hours or the restriction not to sell to under age persons.

Alcohol 'fuelled' Anti Social Behaviour is undoubtedly a problem in South Oxhey and the extension to the licencing hours of Tescos will potentially add to this by making alcohol even more readily available.

Regards,

Peter J. Loomes  
[redacted]

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Sarah Haythorpe

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**From:** Purewal, Hardish [REDACTED]  
**Sent:** 16 March 2018 12:15  
**To:** Licensing Team  
**Subject:** FW: Variation to premise licence for Leavesden Watford Express 03061 and Prestwick Road South Oxhey Express 03158

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Brad

Should the variation be granted then we would be happy to agree to the conditions as suggested below as opposed the conditions suggested.

1. There must be a detailed training programme which ensures that comprehensive training is provided to employees having regard to their role and responsibilities and such training is regularly refreshed and appropriate records kept. The training record will be available on request to a Police Officer or Authorised Officer of the Licensing Authority.
2. The premises must have digital CCTV system that covers many areas of the shop floor, including the main area which will be used for display of alcohol, the entrance and exit and the till area.
3. Images from the CCTV must be retained for a minimum of 21 days. The images will be made available on request to a Police Officer or Authorised Officer of the Licensing Authority.
4. The premises shall operate a Thick/Challenge 25 Policy.
5. As part of the underlying system all tills shall be programmed to prompt the checkout assistant when an alcohol product is scanned at the till to follow the Thick/Challenge 25 policy.
6. Staff shall receive appropriate training both relation to underlying law but also the company policy and systems and procedures. This training will be documented and repeated as often as the company believes to be appropriate.

Thanks  
Hardish Purewal  
Licensing Manager  
Legal  
[REDACTED]

Tesco Stores Limited, Maldon, 5 Falcon Way, Shire Park, Welwyn Garden City, Herts AL7 1TW



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**From:** Team, Licensing  
**Sent:** 15 March 2018 13:45  
**To:** Purewal, Hardish [REDACTED]  
**Subject:** FW: Variation to premise licence for Leavesden Watford Express 03061 and Prestwick Road South Oxhey Express 03158

**From:** Licensing Team [<mailto:Licensing.Team@ThreeRivers.gov.uk>]

**Sent:** 15 March 2018 13:44

**To:** Team, Licensing <[Licensing.Team@tesco.com](mailto:Licensing.Team@tesco.com)>

**Subject:** Variation to premise licence for Leavesden Watford Express 03061 and Prestwick Road South Oxhey Express 03158

Dear Sirs,

Following your application for the variation of both Leavesden Watford Express 03061 and Prestwick Road South Oxhey Express 03158 I attach draft conditions applicable to your operating schedule.

I also request a slight change in the operating schedule highlighted in yellow. It is thought that these changes would promote the licensing objectives and are a minor amendment to that what you have already proposed.

I do hope you can agree these:

1. There must be a detailed training programme which ensures that comprehensive training is provided to employees having regard to their role and responsibilities and such training is regularly refreshed and appropriate records kept. The training record will be available on request to a Police Officer or Authorised Officer of the Licensing Authority.
2. The premises must have digital CCTV system that covers many areas of the shop floor, including the main area which will be used for display of alcohol, the entrance and exit and the till area.
3. Images from the CCTV must be retained for a minimum of 21 days. The images will be made available on request to a Police Officer or Authorised Officer of the Licensing Authority.
4. The premises shall operate a Thick/Challenge 25 Policy.
5. As part of the underlying system all tills shall be programmed to prompt the checkout assistant when an alcohol product is scanned at the till to follow the Thick/Challenge 25 policy.
6. Staff shall receive appropriate training both relation to underlying law but also the company policy and systems and procedures. This training will be documented and repeated as often as the company believes to be appropriate.

Kind Regards

**Brad Wheeler**

Licensing Officer

Regulatory Services

Three Rivers District Council

Three Rivers House, Northway, Rickmansworth, Herts, WD3 1RL

01923 776611

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