**THREE RIVERS DISTRICT COUNCIL**

At a meeting of the **Leisure, Wellbeing and Health Committee** held in the Penn Chamber, Three Rivers House, Rickmansworth, on Wednesday 22 March 2017 from 7.30pm to 10pm.

Present: Councillors Chris Lloyd (Lead Member, Leisure, Community and Wellbeing), Alison Scarth (Lead Member, Health), Martin Brooks, Alex Hayward, Heather Kenison, Stephen King, Joy Mann, David Sansom, Alison Wall and Chris Whately-Smith.

Officers: Kimberley Grout, Housing Services Manager

 Chris Hope, Head of Community Services

 Nigel Pollard, Section Head – Accountancy Financial Planning & Analysis

 Kimberley Rowley, Head of Regulatory Services

 Karl Stonebank, Partnerships Officer

 Andy Stovold, Head of Community Partnerships

 Helen Wailling, Committee Manager

In attendance: about 10 members of the public

**Councillor Chris Lloyd in the Chair**

**LW43/16 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Diana Barber.

**LW44/16 MINUTES**

 The minutes of the meetings held on 30 November 2016 and 18 January 2017 were confirmed as correct records with the following amendments, and were signed by the Lead Members:

 **Minutes of 30 November 2016**

 **LW33/16 – Strategic, Service and Financial Planning 2017-2020**

Third paragraph – the following wording be added:

“The Acting Leisure Development Manager said that LL25-a and LL25-b had changed from being reported as a percentage to a total figure. This change had taken place the previous year, so this was why the figures now looked different. They had also changed the reporting mechanism for the scheme, which was being implemented in 16/17, and this change should assist in mitigating any future inconsistencies.”

**Minutes of 18 January 2017**

**LW 42/16 – Leisure Management Contract and Redevelopment of the Centre, South Oxhey**

Following Legal advice, recommendation 5 be amended to read:

“that public access to the report and appendices be denied until the contract is awarded”.

A post meeting note be added as follows:

“The Solicitor to the Council always took the view that the resolution needed to be formed as described above, but it appears that there was some confusion as to the advice given on the wording in the report’s recommendation.  This is clarified by the amendment above.”

**LW45/16 NOTICE OF OTHER BUSINESS**

The Chairman ruled that the following item, which had not been available for five clear days before the meeting was of sufficient urgency to be considered by the Committee for the reason indicated:

*Item 6 – Leisure, Community and Capital Grants Applications*

Late application from the South Oxhey Community Choir – because the next time the Committee would be able to consider applications would be September 2017 and the event (that the application was concerned with) would take place in April and May 2017.

**LW46/16 DECLARATIONS OF INTEREST**

Councillor Alison Scarth declared an interest in agenda item 6 – Leisure, Community and Capital Grants applications - the application from South Oxhey Community Choir, as she was a member of the Choir, and left the room during the discussion on that application.

**LW47/16 SERVICE PRESENTATIONS – ENVIRONMENTAL HEALTH RESIDENTIAL (NOISE POLLUTION) AND REGULATORY SERVICES**

The Housing Service Manager and the Head of Regulatory Services both gave an overview of the parts of their Services which fell within the remit of the Committee.

 Members then asked questions and the following was noted:

* Requested the figure for the percentage of noise pollution complaints which the Council received through the Noise Pollution App.
* If the Council received a complaint about air pollution caused by bonfires, this would be dealt with by the Environmental Health (Residential) Team and officers would visit the site to assess the issues.
* In regard to food hygiene ratings, did customers have a right to view the rating of a food business?

*Post meeting note: Given that the display of the food hygiene rating is currently not mandatory in England, if a business refuses to confirm the rating verbally then there is no recourse. However, the ratings can be viewed on the Food Standards Agency website:* [*http://ratings.food.gov.uk/*](http://ratings.food.gov.uk/)

*They are also available on a variety of phone apps which can be viewed on the App Store website and Google Websites from your phone.*

**LEISURE, COMMUNITY AND WELLBEING**

**LW48/16 LEISURE, COMMUNITY AND CAPITAL GRANTS APPLICATIONS**

The Committee was asked to consider Leisure & Community Grants for Herts MIND Network, Home-start Watford & Three Rivers, the Pre-school Learning Alliance, Resolving Chaos, Rickmansworth Waterways Trust, Watford & District MENCAP and the late item for the South Oxhey Community Choir.

The Committee was also asked to consider Capital Grants for Fences Club London, Hertfordshire Boat Rescue, the Parochial Church Council of the Ecclesiastical Parish of St Lawrence (Abbots) and Rickmansworth Waterways Trust.

*Leisure & Community Grants*

**Herts MIND Network**

In accordance with Council Procedure Rule 35 (B), Mr Alistair Flowers spoke in favour of the application.

The Head of Community Partnerships said this project, supported by the Community Safety Partnership and the Local Strategic Partnership, was about engaging people in support services before they presented with issues such as homelessness. There was a broader benefit to the community as a whole in supporting them.

Councillor Chris Lloyd, seconded by Councillor Martin Brooks, moved the recommendation in the report.

On being put to the Committee the recommendation was declared CARRIED, the voting being unanimous.

RESOLVED:

 That the Leisure, Wellbeing & Health Committee approve the following Leisure and Community grant:

 Herts MIND Network £3,000

**Home-start Watford & Three Rivers**

In accordance with Council Procedure Rule 35 (B), Ms Emma Power spoke in favour of the application.

Councillor Martin Brooks, seconded by Councillor Alison Scarth, moved the recommendation in the report.

On being put to the Committee the recommendation was declared CARRIED, the voting being unanimous.

RESOLVED:

 That the Leisure, Wellbeing & Health Committee approve the following Leisure and Community grant:

 Home-start Watford and Three Rivers £3,000

**Pre-school Learning Alliance**

This application had been withdrawn by the applicant, so was not considered by the Committee.

**Resolving Chaos**

The Partnerships Officer noted that paragraph 3.4.7 of the report should state that the cost of one worker was £41,850. The total project cost was £242,699, which covered the cost of six workers.

In accordance with Council Procedure Rule 35 (B), Mr Paul Kelly spoke in favour of the application.

Councillor Alex Hayward, seconded by Councillor Stephen King, moved the recommendation in the report.

On being put to the Committee the recommendation was declared CARRIED, the voting being unanimous.

RESOLVED:

 That the Leisure, Wellbeing & Health Committee approve the following Leisure and Community grant:

 Resolving Chaos £3,000

**Rickmansworth Waterways Trust**

In accordance with Council Procedure Rule 35 (B), Mr Dave Montague spoke in favour of the application.

Councillor Chris Lloyd, seconded by Councillor David Sansom, moved the recommendation in the report.

On being put to the Committee the recommendation was declared CARRIED, the voting being unanimous.

RESOLVED:

 That the Leisure, Wellbeing & Health Committee approve the following Leisure and Community grant:

 Rickmansworth Waterways Trust £3,000

**Watford & District MENCAP**

In accordance with Council Procedure Rule 35 (B), Ms Michelle Hamilton spoke in favour of the application.

Councillor Martin Brooks said there was a 147-year history in Leavesden of providing services to people with learning disabilities, and this was an excellent programme. Councillor Martin Brooks moved, seconded by Councillor Chris Lloyd, that a grant of £1,854 be awarded.

Councillor Alison Wall asked that consideration be given to a display of the work being produced at Artistsmeet. Councillor Chris Lloyd stated that this might not be possible as the Arts Officer might already have agreed the schedule.

On being put to the Committee the recommendation was declared CARRIED, the voting being unanimous.

RESOLVED:

 That the Leisure, Wellbeing & Health Committee approve the following Leisure and Community grant:

 Watford and District MENCAP £1,854

**South Oxhey Community Choir**

Councillor Alison Scarth left the room during the discussion and vote on this application.

This was a late application which was being considered because the next time the Committee would be able to consider applications would be September 2017 and the event that the application was concerned with would take place in April and May 2017.

The Partnerships Officer advised Members that the recommendation in the report was for £900, but that due to the previous decisions on applications, there was only £546 remaining in the Leisure and Community Grants budget for 2016/17.

In accordance with Council Procedure Rule 35 (B), Ms Christine Wyard spoke in favour of the application.

Councillor Chris Whately-Smith, seconded by Councillor Chris Lloyd, moved that a grant of £546 be awarded, and that an additional officer discretionary grant be considered in the new financial year.

On being put to the Committee the recommendation was declared CARRIED, the voting being unanimous.

RESOLVED:

 That the Leisure, Wellbeing & Health Committee approve the following Leisure and Community grant:

 South Oxhey Community Choir £546

That an additional officer discretionary grant be considered in the new financial year.

Councillor Joy Mann said that the Choir had been terrific ambassadors for South Oxhey.

*Capital Grants*

**Fences Club London**

In accordance with Council Procedure Rule 35 (B), Ms Dominique Stowell spoke in favour of the application.

Councillor Chris Whately-Smith moved the recommendation in the report, with an additional recommendation, that the Committee receive feedback on how the Club was promoting fencing across all areas of the District.

Councillor Martin Brooks seconded the motion and said he was pleased to see that the Club included courses for people with disabilities and other under-represented groups.

Members thanked Ms Stowell for an excellent presentation, and suggested that she speak to the Sports Development Officer about other grants available and publicising the work of the Club.

On being put to the Committee the recommendation was declared CARRIED, the voting being unanimous.

 RESOLVED:-

 That the Leisure, Wellbeing & Health Committee approve the following Capital grant:

 Fences Club London £5,160

That the Committee receive feedback on how the Club was promoting fencing across all areas of the District.

**Hertfordshire Boat Rescue**

In accordance with Council Procedure Rule 35 (B), Mr Ross Davies spoke in favour of the application.

Members asked questions and the following points were made:

* The boats could not be insured because they were classed as emergency equipment, and therefore were uninsurable.
* The equipment would cover at least three Districts.
* It was not clear how much the service could be utilised in the District, as the Aquadrome and Rickmansworth Sailing Club had their own safety boats, so there was only the canal which was not currently patrolled.

Councillor David Sansom, seconded by Councillor Martin Brooks, moved the recommendation in the report.

On being put to the Committee the recommendation was declared CARRIED, the voting being 9 For, 1 Against and 0 Abstentions.

 RESOLVED:-

 That the Leisure, Wellbeing & Health Committee approve the following Capital grant:

 Hertfordshire Boat Rescue £1,140

**The Parochial Church Council of the Ecclesiastical Parish of St Lawrence (Abbots)**

In accordance with Council Procedure Rule 35 (B), Ms Carol Higgs spoke in favour of the application.

Councillor Chris Whately-Smith, seconded by Councillor Martin Brooks, moved that a grant of £2,000 be awarded.

It was noted that mowing equipment would ideally be shared with other local organisations, but that this might not be practical.

On being put to the Committee the recommendation was declared CARRIED, the voting being unanimous.

 RESOLVED:-

 That the Leisure, Wellbeing & Health Committee approve the following Capital grant:

The Parochial Church Council of the Ecclesiastical Parish of St Lawrence (Abbots) £2,000

**Rickmansworth Waterways Trust**

In accordance with Council Procedure Rule 35 (B), Mr Dave Montague spoke in favour of the application.

The Partnerships Officer informed Members that there was now £15,650 remaining in the Capital Grants budget for 2016/17.

Members noted that the Waterways Trust was in dialogue with the Council, due to 50% of the land in the lease with the Council not being registered. The Trust had paid for the unregistered land to be registered.

Councillor Chris Whately-Smith, seconded by Councillor Chris Lloyd, moved that a grant of £15,650 be awarded.

On being put to the Committee the recommendation was declared CARRIED, the voting being unanimous.

 RESOLVED:-

 That the Leisure, Wellbeing & Health Committee approve the following Capital grant:

Rickmansworth Waterways Trust £15,650

 Councillors thanked the Partnerships Officer for making the grants application process and the formatting so easy to understand, and for encouraging applicants to attend and speak at the meeting.

 It was noted that grants awarded were advertised in Three Rivers Times, but Members asked that a short leaflet also be provided at the reception desk, with a contact telephone number for members of the public who wanted to volunteer on any of the schemes.

 Members also discussed the new system, that grant applications only be considered twice a year, and agreed that this worked well as it allowed more flexibility in the amounts awarded. It was noted however that the grants item took up a large part of the agenda and this would need to be reviewed in the future.

 Councillor Chris Lloyd, duly seconded, moved that the approved funding on all applications only be released once applicants had provided officers with evidence that they had secured other match funding.

On being put to the Committee the recommendation was declared CARRIED, the voting being unanimous.

 RESOLVED:-

 That the approved funding on all applications only be released once applicants had provided officers with evidence that they had secured other match funding.

 Councillor Chris Lloyd, duly seconded, moved that the consideration of grant applications by the Committee remain at twice a year.

On being put to the Committee the recommendation was declared CARRIED, the voting being unanimous.

RESOLVED:

 That the consideration of grant applications by the Committee remain at twice a year.

**Summary of grants awarded and decisions taken**

|  |  |
| --- | --- |
| **Leisure and Community grants:** | Amount awarded |
|  |  |
| Herts MIND Network  | £3,000 |
| Home-Start Watford & Three Rivers  | £3,000 |
| Resolving Chaos  | £3,000 |
| Rickmansworth Waterways Trust  | £3,000 |
| Watford & District MENCAP  | £1,854 |
| South Oxhey Community Choir  | £546 (That an additional officer discretionary grant be considered in the new financial year.  |
| **Capital grants:** |  |
|  |  |
| Fences Club London  | £5,160 (That the Committee receive feedback on how the Club was promoting fencing across all areas of the District.  |
| Hertfordshire Boat Rescue  | £1,140 |
| Parochial Church Council of the Ecclesiastical Parish of St Lawrence  | £2,000 |
| Rickmansworth Waterways Trust  | £15,650 |

* That the approved funding only be released once applicants had provided officers with evidence that they had secured other match funding.
* That the consideration of grant applications by the Committee remain at twice a year.

**LW49/16 BUDGET MONITORING – PERIOD 10 (JANUARY)**

 This report sought approval to a change in the Committee’s 2016 - 2020 medium-term financial plan.

Councillor Chris Lloyd, duly seconded, proposed the recommendations in the report.

On being put to the Committee the recommendation was declared CARRIED, the voting being 7 For, 0 Against and 3 Abstentions.

Councillor Chris Lloyd thanked the Finance Team for their work in preparing the budget monitoring reports.

 RECOMMENDED TO COUNCIL:

 That the following Leisure, Wellbeing and Health Committee’s revenue and capital budget variations be approved and incorporated into the three-year medium-term financial plan:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Revenue | 2016/17£ | 2017/18£ | 2018/19£ | 2019/20£ |
| Revenue | (2,000) | 0 | 0 | 0 |
| Capital | (990,070) | 778,420 | 0 | 0 |

**LW50/16 SERVICE PLANNING 2017-2020**

This report enabled the Committee to comment on the Community Partnerships Service Plan and the Community Services (Leisure and Landscape) Service Plan, for the three years commencing on 1 April 2017.

 Councillor Chris Lloyd, seconded by Councillor Martin Brooks, proposed the recommendations in the report.

On being put to the Committee the recommendation was declared CARRIED, the voting being unanimous.

RESOLVED:

That the Committee considers the Community Partnerships Service Plan and the Community Services (Leisure and Landscape) Service Plan attached at Appendix 1 and recommends their content to Council at its meeting on 16 May 2017.

**HEALTH**

**Councillor Alison Scarth in the Chair**

**LW51/16 MENTAL HEALTH OVERVIEW**

 The Head of Community Partnerships gave the Committee an overview of the work carried out by the Council on Mental Health.

 Members asked the following questions and the following points were made:

* The Council did not currently have a specific policy for mental health.
* Those people with early-onset dementia had different support needs and these were recognised in the Dementia Strategy.
* How many people under 65 in the District had dementia?
* Was the Council’s training programme on mental health open to Councillors?
* The most important issue was challenging the stigma attached to mental health issues, which prevented people from seeking help.

Due to timing at the meeting, the presentation had to be finished early. Members asked that the presentation be brought to the next Committee meeting, and also to Full Council, as mental health was such an important issue.

RESOLVED

The Committee noted the change in appointment of the Mental Health Member Champion, and that Councillor Alison Scarth had now taken over this role.

**LW52/16 PHYSICAL ACTIVITY STRATEGY TARGETS**

This report reviewed the performance indicators for the Physical Activity Strategy agreed on 3 June 2015 and recommended new indicators and targets for the next three years.

 Councillor Chris Lloyd moved, seconded by Councillor Chris Whately-Smith, the recommendations in the report, and asked that the actual revised indicators be included in the minutes:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Indicator | Baseline | 2017/18 | 2018/19 | 2019/20 |
| KPI 1 - Inactive adults aged 16 and over (<30 mins of activity per week)  | 15.9% | 14.9% | 14.4% | 13.9% |
| KPI 2 - Active adults aged 16 and over (150+ mins of activity per week) | 71.6% | 72.6% | 73.4% | 74.0% |

On being put to the Committee the recommendation was declared CARRIED, the voting being unanimous.

RESOLVED:

1. That the Committee agrees the revised key performance indicators for the Physical Activity Strategy.
2. That the Committee agrees the targets for 2017-2020 for Physical Activity.

**LW53/16 SERVICE PLANNING 2017-2020**

This report enabled the Committee to comment on the Community Partnerships Service Plan, the Community Services (Environmental Protection) Service Plan and the Regulatory Services Service Plan, for the three years commencing on 1 April 2017.

 Members said the following:

* If targets in service plans were national indicators, this should be clarified in the service plan.
* In regard to the recommendation to delete EHC11, a target should be added that action would be taken by the Council if a business had a food hygiene rating of 0 or 1.

Councillor Chris Lloyd, seconded by Councillor Martin Brooks, moved the recommendation in the report.

On being put to the Committee the recommendation was declared CARRIED, the voting being unanimous.

RESOLVED:

That the Committee considers the Community Partnerships Service Plan, the Community Services (Environmental Protection) Service Plan and the Regulatory Services Service Plan attached at Appendix 1 and recommends their content to Council at its meeting on 16 May 2017.

**LW54/16 WORK PROGRAMME**

The following be added to the work programme:

* Responsible Officer names be changed as appropriate
* Item 8 – Herts Year of Walking had now finished so this should be changed to ‘Health Walks’
* Mental Health Overview presentation to be brought to next meeting.
* Mental Health Overview update – March 2018

Councillor David Sansom also requested an email response to the following queries:

* The grand piano at Watersmeet was listed on the asset register as having a value of £150,000. Was this value correct, and if so, how was the piano being utilised?
* Are Herts Boat Rescue included in the Council’s emergency plan for the District?

RESOLVED:

 That the Committee notes the items included in the work programme, subject to any amendments agreed at the meeting.

 Councillor Chris Lloyd noted that Chris Hope (Head of Community Services) would shortly be retiring from the Council after over 21 years of service, and thanked him for all his work.

 Councillor Chris Lloyd also thanked Helen Wailling, Committee Manager, who would be leaving TRDC in early April to move to a job in London.

**CHAIRMAN**