

**LEISURE, ENVIRONMENT AND COMMUNITY COMMITTEE
WORK PROGRAMME**

No.	Item to be considered	Date of Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
Leisure						
1.	Budget Monitoring Report – (Period 10)	15 March 2023	Present financial position	Written Report from Policy and Resources	Finance Business Partner	To note action taken
2.	Final Service Plan – Community Services	15 March 2023	To consider the final Service Plan	Written Report	Head of Community Services / Landscape and Leisure Development Manager	To recommend the Service plan for 2023-26
3.	Final Nature Recovery Strategy	15 March 2023	Report following public consultation	Written Report	Community Biodiversity Officer	To review and agree report

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4.	Leisure Management Contract Presentation	October 2023	Update on Leisure Management Contract		Everyone Active & Leisure Contracts and Landscape Projects Officer	To note the presentation
5.	Budget Monitoring Report (Period 4)	October 2023	Present financial position	Written Report from Policy and Resources	Finance Business Partner	To note action taken
6.	Budget Monitoring Report (Period 6)	January 2024	Present financial position	Written Report from Policy and Resources	Finance Business Partner	To note action taken.
7.	Draft Service Plan – Community Services 2024-27	January 2024	To consider the draft Service Plan	Written Report	Head of Community Services	To note and comment on the Community Services draft Service Plan for 2024-27
8.	Tree Strategy Report and Biodiversity Opportunities Audit/Alternative Grassland Management	To be confirmed	To receive a report	Written report	Landscape and Leisure Development Manager / Principal Trees and Landscapes Officer / Community Biodiversity Officer	To consider the recommendations in the report.

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Environmental Services & Sustainability						
1.	Final Service Plan - included in the Community Services 2023-26 service plan	15 March 2023	To consider the final Service Plan	Written Report	Head of Community Services / Waste and Environment Manager	To recommend the Service plan for 2023-26
2.	Budget Monitoring Report – Period 10	15 March 2023	Present financial position	Written Report from Policy and Resources	Finance Business Partner	To note action taken
3.	Budget Monitoring Report (Period 4)	October 2023	Present financial position	Written Report from Policy and Resources	Finance Business Partner	To note action taken
4.	Draft Service Plan – included in the Community Services service plan 2024-27	January 2024	To consider the draft Service Plan	Written Report	Head of Community Services / Waste and Environment Manager	To note and comment on the draft Service Plan for 2024-27

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Community Safety and Partnerships						
1.	Biannual Update of the Climate Emergency Sustainability Strategy	15 March 2023 October 2023	To consider the update		Interim Head of Community Partnerships	October and March updates agreed on 7/7/21 LEC 07/21
7.	All Service Level Agreements Review (every three years)	11 January 2023	To consider the action taken	Written Report	Interim Head of Community Partnerships	To consider the action taken
2.	Final Service Plan – Community Partnerships 2023-26	15 March 2023	To consider the final Service Plan	Written Report	Interim Head of Community Partnerships	To recommend the Service plan for 2023-26
3.	Budget Monitoring Report (Period 10)	15 March 2023	Present financial position	Written Report from Policy and Resources	Finance Business Partner	To note action taken

No.	Item to be considered	Date of Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
4.	Review of Environmental Terms of Reference	15 March 2023	To receive a report	Written report	Interim Head of Community Partnerships/ Strategic Climate Change and Sustainability Officer/ Domestic Sustainability Officer	To consider the recommendations
8.	Citizen's Advice Service in Three Rivers Annual Report 2022/23 and presentation	October 2023	For information	Presentation	CASTR	To note action taken
8	Budget Monitoring Report (Period 4)	October 2023	Present financial position	Written Report from Policy and Resources	Finance Business Partner	To note action taken
5.	Budget Monitoring Report (Period 6)	January 2024	Present financial position	Written report from P&R Committee	Finance Business Partner	To note action taken.
6.	Draft Service Plans – Community Partnerships 2024-27	January 2024	To consider the draft Service Plan	Written Report	Interim Head of Community Partnerships	To note and comment on the draft Service Plan for 2024-27.

No.	Item to be considered	Date of Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
9.	Anti-Social Behaviour To be reviewed August 2024	To be confirmed	To receive a report	Written report	Head of Community Partnerships	To receive any recommendations.
Regulatory Services (elements which fall within the LEC Committee)						
1.	Final Service Plan – Regulatory Services 2023-26	15 March 2023	To consider the final service plan	Written report	Head of Regulatory Services	To recommend the sections relevant to this committee to Council.
2.	Draft Service Plan – Regulatory Services	January 2024	To consider the draft Service Plan for the areas relevant to this Committee	Written Report	Head of Regulatory Services	To note and comment on the sections relevant to this Committee from the Regulatory Services draft Service Plan for 2024-27
Customer Experience						
1.	Watersmeet Presentation	To be provided outside of the LEC meeting as a stand alone presentation (October 2023)	Update on Watersmeet Performance	Presentation	Watersmeet General Manager and Head of Customer Experience	To note the presentation and report.